# RELEASE NOTES

## SUMMARISED FOR PUBLIC VIEWING

## PLEASE NOTE:

This is a summarised catalogue of SigniFlow release notes, authorised for public viewing.



Release Updates for SigniFlow® V2023.22.0.0 01st June 2023

#### **NEW FEATURES / ENHANCEMENTS (SYSTEM FRONT END)**

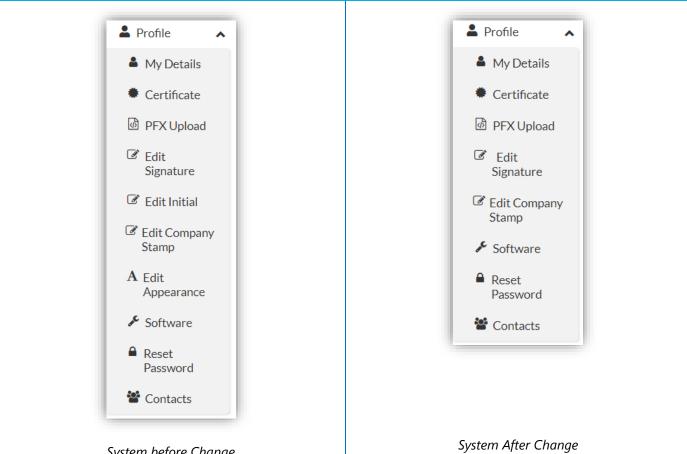
- New Signature format and functionality: To improve the experience of our customers, we have updated a critical portion of our application, the Signature Appearance. Below are the Release notes for V2023.22.0.0, which outline the changes to the SigniFlow® eSignature platform and how it will impact users.
  - **IMPORTANT** Any user that has a Font Signature will automatically be moved over to the New SigniFlow<sup>®</sup> Font.

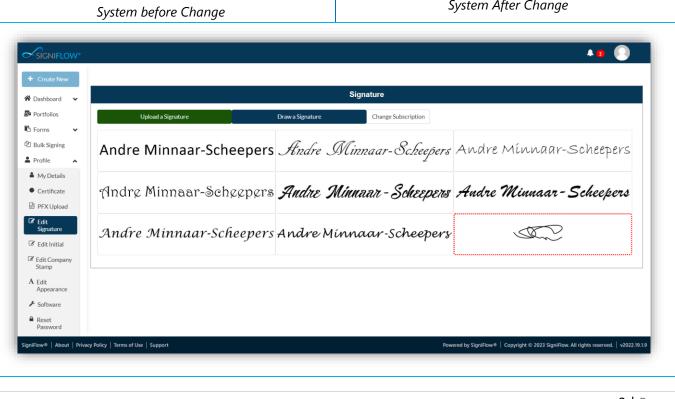
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#### System before Change

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			System After Change	

On the Ribbon Menu of SigniFlow®, previously a user would have the Edit Signature, Edit Initial and Edit Appearance options available to them to configure and view their signature and initial appearance. These three options have now been consulted into one option, Edit Signature, making it simpler for users to configure the appearance all in one location.





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+ Create New		Initial	
Dashboard      Portfolios	Upload an Initial	Draw an Initial	
b Forms ↓ b Bulk Signing Profile	AM	$\mathcal{AM}$	AM
<ul> <li>My Details</li> <li>Certificate</li> <li>PFX Upload</li> </ul>	AM	MM	AM
Edit     Signature     Edit Initial     Edit Company	AM	AM	HR.
Stamp A Edit Appearance Software			
Reset Password	and the		ed by SigniFlow® │ Copyright © 2023 SigniFlow. All rights reserved. │ v20

### System before Change

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Portfolios		
Forms 🗸	$\langle \langle 0 \rangle \rangle$	
Bulk Signing	Sam	
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My Details	20/06/2023	
Certificate     PFX Upload	TAccept this document	SIGNIFLOW.COM
Edit		
Signature	On Off Signiflow border	On Reason
Edit Initial	Signifiow border	Con Reason
Edit Company Stamp		
Edit Appearance	On Signed By Andre Minnaar-Scheepei	On Date 20/06/2023 06:51:49 (UTC+02:00)
Software		
Reset Password	Off Time	
Flow About   Privac	y Policy   Terms of Use   Support	Powered by SigniFlow®   Copyright © 2023 SigniFlow. All rights reserved.   v2022.

Dashboard V Portfolios Forms V Bulk Signing Profile V	Change signature design Your signature will be placed on your business documents in the way it is displayed below. If you are signing a document that has not been sent out by your business, your signature may appear differently based on the originator's signature appearance settings. Change Fort Draw Upload Bestapense To Current Signature
Reporting Templates Search My Business	Andre Minnaar 21/06/2023 12:52:41 (UTC + 02:00) Actual Size (As per standard DocPreper Sizing) Aughe Minesoar Aughe Minesoar Amore Minesoar Amore Minesoar Amore Minesoar Amore Minesoar Amore Minesoar Amore Minesoar Amore Minesoar
	Additional Options Inclus signed by C Inclus
	System After Change
2 Detai	ils that can be added to the Signature have also been improved, previously depending

- Signed By.
- o Date.
- o Time.

✓ With the new improvement these options have been amended to be:

- $\circ$  Include time.
- o Include date.
- Include the Signers Middle Names.
- o Initialize First Names.
- Include signed by.
- o Include reason.
- Show Family Name first.

This makes the signature more customisable and personalised for the users, but these settings are subject to the business profile settings, as these will always override the changes made by users.

• The business settings are indicated with the radio buttons shown in Orange, indicating that they cannot be changed.

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Change
ut by your business, your signature may appear differently based on the originator's signature appearance settings.
ut by your business, your signature may appear differently based on the originator's signature appearance settings.

Previously, on the Font Signature options, there were 8 options available, this has been reduced to a total of 4 in V2023.22.0.0 and a new Signature Font has been introduced as the Default Font option for all users.

		Signature		
Upload a Signature	Draw a Signature	Change Subscription		
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System before Change

(Default)		8		
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Andre Minnaa	ar Andre Min	nnaar	SIGNIFLOW®	AM
Actual Size (As per stand	ard DocPrepper Sizing)			
Andre Minnaar 20.06:2023 18:52:26 (UTC+02:00)	-SIGNELOW			

SigniFlow® now introduces a "Basic Signature" option for users to choose from. The basic signature is all text as per the image below, and the wording is Digitally signed. The signature will automatically change based on the type of signature that is being used, if the signature is a Digital Signature it will say "Digitally signed by: \_\_\_\_", if the signature is an Electronic Signature it will say "Electronically signed by \_\_\_".

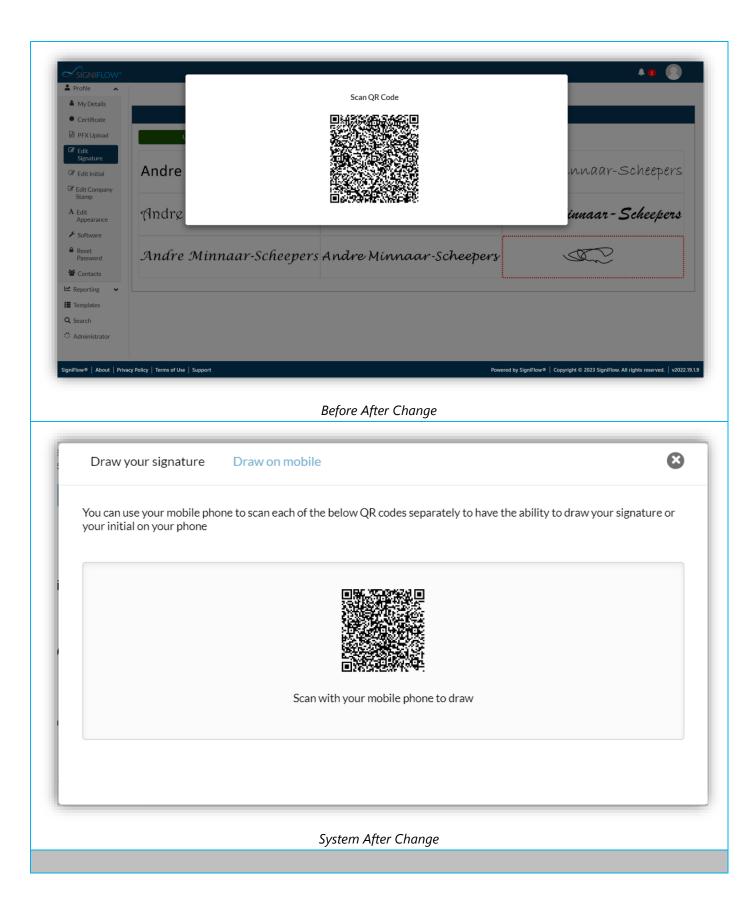
Actual Size (As per standard DocPrepper Sizing)          Digitally signed by:         Andre Minnaar         20/06/2023 19:09:17 (UTC+02:00)         andrems@signiflow.com         System After Change         Users are now able to select from 4 signature appearances, with the Change Font, Draw and	Digitally signed by: Andre Minnaar 20/06/2023 19:09:18 (UTC+02:0 andrems@signiflow.com	
System After Change Users are now able to select from 4 signature appearances, with the Change Font, Draw and	Actual Size (As per standard DocPrepper Sizing)	
<sup>9</sup> Users are now able to select from 4 signature appearances, with the Change Font, Draw and	Andre Minnaar 20/06/2023 19:09:17 (UTC+02:00) andrems@signiflow.com	
buttons. The previous way of configuring the signature has been improved and streamline new version of SigniFlow®.	Andre Minnaar 20/06/2023 19:09:17 (UTC+02:00) andrems@signiflow.com	ter Change
	Addre Minnaar 20/06/2023 19:09:17 (UTC+02:00) andrems@signiflow.com System Aft Users are now able to select from 4 signature of buttons. The previous way of configuring the	appearances, with the Change Font, Draw and

Change signatu	Jre design
	be placed on your business documents in the way it is displayed below. If you are signing a document that has not been sent out by your business, your signature may appear differently based on nature appearance settings.
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	System After Change

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My Details		Use Capture device	Use Mobile Phone QR	Upload Signature			
Certificate							
PFX Upload	U						
Edit Signature							
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✓ Reporting				Signature is too shor	t.		
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Q Search							
C Administrator							

connected	f you have a signature pad connected, a green icon w	
Click to draw signature	Reset	Reset Click to draw initial Invalid le
Cancel		Save

Uploading of a signature and Initial via the QR Code that can be scanned with your mobile device, which turns your mobile device into a signing device, has now been made more user-friendly in V2023.22.0.0.



The presentation of the signing pad on a mobile device has been improved, with the additional option of

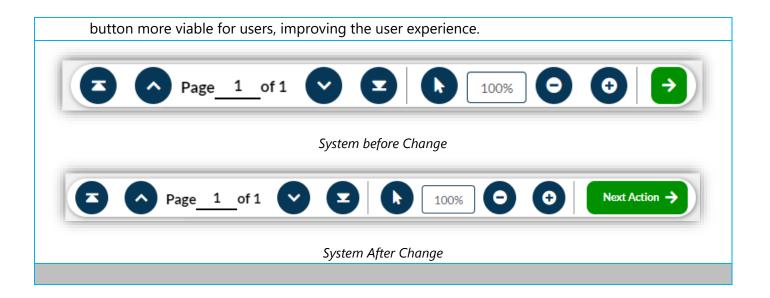
being able to draw your initials in the same i	nstance as your signature.
19:46 < Camera	
Drav Sign and dom	w your iature below save when e.
	Signature is too short. Powered by SigniFlow® Copyright © 2023 SigniFlow. All rights reserved.
E	Before After Change
19:30 ∢ Camera	> ■ 19:31
Draw your signature Next	Back
Reset	Draw your initial Save
Tap to draw signature Invalid len	
	Tap to draw initials Invalid length
S	System After Change
	, - · J-

Uploading a signature and Initial via SigniFlow's upload has been consolidated into one screen and has

been made m	ore user-friendly in V2023.22.0.0.	
SichiFLOW* SichiFLOW* Profile * My Details Certificate PFX:Upload Edit Company Stamp Certificate Stamp S	Click on the upload box or drag and drop you Drag Custom Signature file her accepted formats are: jpeg. bmp. J Maximum file size of 1mb Andre Minnaar- Andre Minnaar-Scheepers Andre Minnaa Andre Minnaar-Scheepers Andre Minnaa	Andre Minnaar-Scheepers Cose Andre Minnaar-Scheepers
E Templates Q Search (3 Administrator Signifiow® About Prive	ky Policy   Terms of Use   Support Before After Cha	Powered by SigniFlow® Copyright © 2023 SigniFlow. All rights reserved.   v2022.19.19
<ul> <li>✓ SIGNIFLOW</li> <li>✓ Create New</li> <li>✓ Dashboard ✓</li> <li>Ø Portfolios</li> <li>Ø Forms ✓</li> <li>Ø Bulk Signing</li> <li>Ø Profile ✓</li> <li>W Reporting</li> <li>I Templates</li> <li>Q Search</li> <li>W My Business</li> </ul>	Setting configured by your Administrator in the Baaleess profile cannot be changed here Click to upload signature or drop your signature here	۲ ک K Click to upload initials or drop your initial here
	Cancel System After Cho	Save

## **NEW FEATURES / ENHANCEMENTS (SYSTEM BACK OFFICE)**

 $\checkmark$  The navigation bar within EasiSign has been amended slightly to make the Next Action requirement



#### **NEW FEATURES / ENHANCEMENTS (SYSTEM BACK OFFICE)**

✓ The implementation of the new signature has impacted the back office of SigniFlow® with the

addition of 3 new fields included in the EasiSign Config, to cater for the new functionality within the front end:

- Include Middle Names
- Show Family Name First
- Initialise First Names

A Back To SigniFlow			o: :// D o		
	EasiSign Config for Signiflow Demo 2				
Business Dash	Signature Type		Initial Type		
Business Details	User Choice	~	User Choice	~	
Business Branding	Signature Border		Signature Date		
Branding	Yes	~	Yes	~	
Departments	Signature Time		Signature Signed By		
皆 Teams	Yes	~	Yes	~	
Users	Signature Reason		Lock On Complete		
Custom Messages	Yes	~	No	~	
	Save Signature		Save Initial		
MetaData	Yes	~	Yes	~	
Template Admin	Doc Security Type		Geolocation		
Document	None	~	Optional	~	
Document Templates					
🗅 Form Admin			Save Remove Registra	tion Config Setup Default Config	
Events					
i Sharepoint Info					
SMS Account					
Security					

#### System before Change

Back To SigniFlow	EasiSign Config for Andre Minnaar UAT			
Business Dash	Signature Type	Initial Type		
Business Details	User Choice	✓ User Choice	~	
Business Branding	Signature Border	Signature Date		
	Yes	✓ Yes	~	
Departments	Signature Time	Signature Signed By		
Teams	Yes	✓ Yes	~	
Users	Signature Reason	Include Middle Names		
Curtom	No	v	~	
Custom Messages	Show Family Name First	Initialize First Names		
MetaData	Show Family Hame First		*	
Template Admin				
	Lock On Complete No	Save Signature Ves	~	
Document Templates				
Form Admin	Save Initial Yes	Doc Security Type Registration & Login	~	
	Tes	✓ Registration & Login	•	
Events	Geolocation			
Sharepoint Info	Optional	v		
SMS Account		Save Remove Registration Config	Setup Default Config	
Security				
Login Security				
<ul> <li>Settings</li> </ul>				
EasiSign Config				
DSS Security				
KYC Config				
Time Stamp				
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