

SigniFlow V2025.1.0.0 Release notes. 01st January 2025



This document is confidential



01st January 2025

Introducing the next evolution in Workflow Management.

We are proud to unveil the latest version of our workflow engine, designed to revolutionise how businesses manage e-signature workflows. With a focus on enhanced efficiency and productivity, our advanced system offers a fully optimised workspace and dashboard, delivering a superior experience for handling documents and tasks.

This new release introduces an enhanced task management system that groups all outstanding tasks into one intuitive interface, ensuring faster execution and better organisation. We've significantly reduced the number of clicks needed to create workflows, making the entire process seamless and easy to use.

Our enhanced document preparation tool allows users to quickly prepare documents for approvals and signatures, turning ordinary contracts into powerful, customisable forms with just a few clicks. Additionally, the improved bulk signer tool enables executives on the move to manage high-volume signing processes with ease, saving you valuable time.

Security and transparency are at the forefront with the new easy-to-navigate, upgraded audit trail and event logging system, now with enhanced geo-location tracking of signers, to monitor every stage of the signing process.

During the BETA phase, you can effortlessly switch between the current and new systems, experiencing firsthand how these enhancements transform your e-signature workflow management. This isn't just an upgrade - it's a transformative solution for businesses aiming to streamline document processes and boost productivity.

Leon van der Merwe Chief Executive Officer SigniFlow

.....

ENHANCED WORKFLOW ENGINE (BETA) / ENHANCEMENTS (SYSTEM FRONT END)



1 | Page

	FLOWNAMIX [~]							Try the new workflow engine: 💼 🔺 💽
Home Leeports	Andre Minnaar andrem@signiflow.com				ts here			Andre Minwaar 18112024 14:00:50 (UTC+02:00) ~ Stoncor >> Welcome to the new workflow engine
Forms Profile Templates Q Search				Add document				Enhanced Werkflow Engine O : ENHANCED WORKFLOW ENGINE OVERVIEW
Your business								Signiflow We are proud to unveil the latest version of our workflow engine, designed to revolutionise how businesses manage e-signatue workflows with a focus on enhanced efficiency and productivity.
		Needs your attention 52	LØ	Portfolios 164	*	Documents 610		Our advanced system offers a fully optimised workspace and dashboard, delivering a superior experience for handling documents and tasks.
								Don't show this message again.
			Subscript Subscr Common Your deta Full na Andre Mi Mobile Mobile	andrem@signiflow.com				
			Desigr Regiona	nation		•		
			PA em	ail				
		to access th	eir pro	ofile directly	from t	he landir	ig page by	y clicking on their nam
~	Users will be able and then make am	endments as	s requi	ieu.				

Andre Minnaar Audre Minnaar Audre Minnaar 18/11/2024 14:04:00 (UTC+02:00) CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC
Customising your signature appearance is as simple as clicking on the SigniFlow image on the landing page and making the desired changes.
Try the new work/low engine. ○ ▲ 7 If a user wants to revert back to the classic view of SigniFlow, it is as simple as switching the toggle
switch at the top right of the screen. This will then automatically take the user back to the previous dashboard layout.
FLOWNAMIX Create new Dashboard Portfolios For the new Create new
• Forms • C • C 126 circulating • Circulat
Q. Search
SigniFlow® Abust Privacy Policy Terms of Use Support Powered by SigniFlow. All rights reserved. v2824.17.4.4
Image: Second FLOW
New feature of SigniFlow 2025: In addition to accessing your Profile or editing your signature from the landing page, users will be able to create a workflow from the landing page.
3 Page

<image/>			w] X] P	PDF		
Add document Upload from device Best adcument tremplate that is used in your remplate folder. Digit For The We attention the able to create a workflow from their dashboard in one of the following ways: Cellents will be able to create a workflow from their dashboard in one of the following ways: Cellents will be able to create a workflow from their dashboard in one of the following ways: Cellents will be able to create a workflow from their dashboard in one of the following ways: Cellents will be able to create a workflow from their dashboard in one of the following ways: Cellents will be able to create a workflow from their dashboard in one of the following ways: Cellents will be able to create a workflow from their dashboard in one of the following ways: Cellents will be able to create a workflow from their dashboard in one of the following ways: Cellents will be able to greate a workflow from their dashboard in one of the following ways: Cellents will be able to greate a workflow from their dashboard in one of the following option: Make use of a document template that has been uploaded to SigniFlow (this featur is available to add users; but the System from The May Business section): Cellents will be oble of SigniFlow has also become more interactive to our users and is a single part for where a user can access various aspects of the application: Celled your attention Will route the usere to all the documents that require their sp			Add document			
Add document Upload from device Best a document trany user device or connected network drives. Document template that is used in your template folder. SigniFlow from Ure a form that you have seed in your template folder. SigniFlow from Ure a form that you have seed in your template folder. One of the Add document is into the Upload document block. I Upload a document from a file location on your local machine. Upload a document from a file location on your local machine. Make use of a document template that has been uploaded to SigniFlow (this feature is available to add users, but the System Administrator will need to upload th document to the system from the My Business section). Make use of a docadrop feature or the "Upload from Device" option, which now support simulaneous uploads. The menu ribbon of SigniFlow has also become more interactive to our users and is a single page from where a user can access various aspects of the application. Meeds your attention Mill route the user to an overview of all their portfolios that have been created and give them the ability to view documents in their destico. Portfolios Nordfoles: Will route the user to an overview of SigniFlow. Portfolios Nordfoles: Will route the user to an overview of SigniFlow. Portfolios Nordfoles: Will route the user to an overview of SigniFlow retains the sam your disability to view do						
Upload from device Setest adocument from your device or connected network drives. Document template Use a document template that is saved in your template folder. SigniFlow from Use a document tab and select one of the following options: Orag and drop the documents into the Upload document block. Click on the Add document tab and select one of the following options: Make use of a document template that has been uploaded to SigniFlow (this feature is available to add users, but the System Administrator will need to upload the document to the system from the My Business section). Make use of a pre-created form in SigniFlow. **One of the key system improvements is the ability for users to upload multiple documents in a single step using the drag-and-drop feature or the "Upload from Device" option, which now support simultaneous uploads. **The menu ribbon of SigniFlow has also become more interactive to our users and is a single pag from where a user can access various aspects of the application. Aeeds your attention: Will route the user to all the documents that require their specific action, similar to the pending basket on the classic view of SigniFlows. Portfolios: Will route the user to an overview of all their portfolios stim have been create and give them the ability to view documents in these portfolios from an easy to access an view dashboard. Obscuments: The updated interface now provides a streamlined view of all documents an their statuses. This refreshed dashboard in the classic view of SigniFlow re			Add document		-	
Document template Use adocument template that is saved in your template folder. SigniFlow form Use a form that you have saved in your forms folder Cellents will be able to create a workflow from their dashboard in one of the following ways: a. Orag and drop the document is into the Upload document block. Celle on the Add document tab and select one of the following options: Upload a document from a file location on your local machine. Make use of a document template that has been uploaded to SigniFlow (this featur is available to add users, but the System Administrator will need to upload th document to the system from the My Business section). Make use of a pre-created form in SigniFlow. Make use a subscreated to upload from Device* option, which now support for where a user can access various aspects of the application. Make user can access various aspects of the application. Meeds your attention: Will route the user to an overview of SigniFlow. Nortolios: Will route the user to an overview of SigniFlow. Nortolios: Will route the user to an overview of all their portfolios that have been create and yive them the ability to view documents in these portfolios from a		Upload Select a do	from device cument from your device or connected i	network drives.		
SigniFlow form **Clients will be able to create a workflow from their dashboard in one of the following ways: • Clients will be able to create a workflow from their dashboard in one of the following options: • Use on the Add document tab and select one of the following options: • Upload a document template that has been uploaded to SigniFlow (this feature is available to add users, but the System Administrator will need to upload the document to the system from the My Business section). • Make use of a pre-created form in SigniFlow. • One of the key system improvements is the ability for users to upload multiple documents in a singl step using the drag-and-drop feature or the "Upload from Device" option, which now support simultaneous uploads. • The menu ribbon of SigniFlow has also become more interactive to our users and is a single page from where a user can access various aspects of the application. • Meds your attention Mill route the user to all the documents that require their specification, similar to the pending basket on the classic view of SigniFlow. • Portfolios: Will route the user to an overview of all their portfolios from an easy to access an view dashboard. • Documents: The updated interface now provides a streamlined view of all documents an their statuses. This refreshed dashboard in the classic view of SigniFlow retains the same with individual baskets. This change makes navigating between menu items more intuitivand user-friendly.		Docume Use a docu	ent template ment template that is saved in your tem	plate folder.		
 Clients will be able to create a workflow from their dashboard in one of the following ways: Drag and drop the documents into the Upload document block. Click on the Add document from a file location on your local machine. Make use of a document template that has been uploaded to SigniFlow (this featur is available to add users, but the System Administrator will need to upload th document to the system from the My Business section). Make use of a pre-created form in SigniFlow. Make use of a pre-created form in SigniFlow. Make use of a gre-created form in SigniFlow. One of the key system improvements is the ability for users to upload multiple documents in a single step using the drag-and-drop feature or the "Upload from Device" option, which now support simultaneous uploads. The menu ribbon of SigniFlow has also become more interactive to our users and is a single pag from where a user can access various aspects of the application. Needs your attention will route the user to all the documents that require their specific action, similar to the pending basket on the classic view of SigniFlow. Portfolios : Will route the user to all their portfolios that have been create and give them the ability to view documents in these portfolios from an easy to access an view dashboard. Documents: The updated interface now provides a streamlined view of all documents an their statuses. This refreshed dashboard in the classic view of SigniFlow retains the sam menu items but displays them in a simplified list format rather than the traditional dashboar with individual baskets. This change makes navigating between menu items more intuitiviand user-friendly. 		SigniFlo Use a form	w form	r		
 Clients will be able to create a workflow from their dashboard in one of the following ways: Drag and drop the documents into the Upload document block. Click on the Add document tab and select one of the following options: Upload a document from a file location on your local machine. Make use of a document template that has been uploaded to SigniFlow (this featur is available to add users, but the System Administrator will need to upload th document to the system from the My Business section).			the you have saved in your forms folde			
 A definition of the 3 basket options, you will be routed to as indicated below: Needs your attention: Will route the user to all the documents that require their specific action, similar to the pending basket on the classic view of SigniFlow. Portfolios: Will route the user to an overview of all their portfolios that have been create and give them the ability to view documents in these portfolios from an easy to access an view dashboard. Documents: The updated interface now provides a streamlined view of all documents an their statuses. This refreshed dashboard in the classic view of SigniFlow retains the sam menu items but displays them in a simplified list format rather than the traditional dashboar with individual baskets. This change makes navigating between menu items more intuitiv and user-friendly. 		is availab	le to add users, but the	e System Adı	ministrator will r	need to unload th
 By clicking on one of the 3 basket options, you will be routed to as indicated below: Needs your attention: Will route the user to all the documents that require their specifiaction, similar to the pending basket on the classic view of SigniFlow. Portfolios: Will route the user to an overview of all their portfolios that have been create and give them the ability to view documents in these portfolios from an easy to access an view dashboard. Documents: The updated interface now provides a streamlined view of all documents an their statuses. This refreshed dashboard in the classic view of SigniFlow retains the sam menu items but displays them in a simplified list format rather than the traditional dashboard with individual baskets. This change makes navigating between menu items more intuitiv and user-friendly. 	✓One of step u simulta ✓The m from w	document Make use f the key system im using the drag-and aneous uploads. enu ribbon of Sign where a user can ac	t to the system from the N of a pre-created form in provements is the ability 1-drop feature or the "U niFlow has also become r ccess various aspects of	My Business s SigniFlow. for users to up pload from D more interaction the application	ection). bload multiple do evice" option, w ve to our users a n.	cuments in a singl hich now support
 By clicking on one of the 3 basket options, you will be routed to as indicated below: Needs your attention : Will route the user to all the documents that require their specific action, similar to the pending basket on the classic view of SigniFlow. Portfolios : Will route the user to an overview of all their portfolios that have been create and give them the ability to view documents in these portfolios from an easy to access an view dashboard. Documents: The updated interface now provides a streamlined view of all documents an their statuses. This refreshed dashboard in the classic view of SigniFlow retains the sam menu items but displays them in a simplified list format rather than the traditional dashboar with individual baskets. This change makes navigating between menu items more intuitiv and user-friendly. 	 ✓ One of step u simult. ✓ The m from w ✓ Needs your 4 	document Make use f the key system im using the drag-and aneous uploads. enu ribbon of Sign where a user can ac attention	t to the system from the Ne of a pre-created form in approvements is the ability d-drop feature or the "UniFlow has also become recess various aspects of Portfolios	My Business s SigniFlow. for users to up pload from D more interaction the application	Documents	cuments in a single hich now support and is a single pag
	 One or step u simult. The m from w Needs your 4 	document Make use f the key system im using the drag-and aneous uploads. enu ribbon of Sign /here a user can act attention	t to the system from the Ne of a pre-created form in approvements is the ability d-drop feature or the "UniFlow has also become recess various aspects of Portfolios	My Business s SigniFlow. for users to up pload from D more interaction the application	Documents	cuments in a single which now support

Andre'Phillip Minnaar andrem@signiflow.com		Add document		<u>HM</u>
Q. Search	lome / Needs your attention - Documents	& portfolios that require an action from you.		Q. Search (Ξ)
	ID Name	Requested by	Requested date	Action required Progress 🗆 Bulk
> Needs your attention 1	1250875 Attendance Register -	Demo Andre/Phillip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	01 Feb 2024 15:36:19	Fill and Sign Step 1 of 1
V Portfolios 6				
Vour portfolios 5 Shared with me 1				
B Deleted 0				
✓				
Pending 1				
Circulating 1				
Completed 12 Cancelled 4				
Drafts 13				
Sexpired 0				
Rejected 1				
B Deleted 3				
Available documents				
169 of 200 documents available				
Brow	rsing 1 entries			
About Privacy Policy Terms of Use Support				Powered by SigniFlow $\ $ Copyright © 2024 SigniFlow. All rights reserved.
\sim in addition to the	needs your	Allention Section,	users nave ad	ccess to the following view:
		 ✓'Needs yo 	our attention v	lew:
🦉 Needs your attention	52 *	0 S	hows the user	r all documents that require the
- Heeds your attention		a	ttention	
		C Doutfolior		
			s view:	
Portfolios	6	o P	rovides the do	ocument initiator with an overvie
Vour partfalias	5	0	f all their Portf	olios and the associated
		d	ocumonts in a	usor friendly single page view
🛃 Shared with me	1	u		user-menuly single page news
🗟 Deleted	0			
			nts view:	
🗸 🖮 Documents	45	ο Τ	he updated i	nterface retains similarities to
		n	revious Signi	Flow Dashboard but introduce
<table-cell> Pending</table-cell>	1	P	troomlined of	single view layout Designed
🖪 Circulating	1	5	iteannineu, s	single-view layout. Designed
Completed	12	e	nnanced Usa	ionity, this new interface al
	A	d	ocument initia	itors to navigate more easily v
Cancellad	4	р	roviding detai	led insights into document stat
S Cancelled				
CancelledTrafts	13	а	nd actions.	
 Cancelled Drafts Expired 	13 0	Home / Documents - A collection of all documents.	nd actions.	Q. Search
 Cancelled Drafts Expired Shared with me 	13 0 10	A Home / Documents - A collection of all documents.		Q. Beach Created date Status To en 9700 1144 44
 Cancelled Drafts Expired Shared with me Rejected 	13 0 10	Home / Documents-A collection of all documents. ID Document name 1450506 Employme Take on Farm	Created user name Andre Philip Minnar Adder/Philip Minnar	Q, bount Created date Status 175x9 3024 33.4454 In progress Step 1 of T 176x9 3024 33.4454 In progress Step 1 of T
 Cancelled Drafts Expired Shared with me Rejected 	13 0 10 1	Preme / Documents-A collection of all documents. ID Document name 1650606 Employee Take on Farm 1650605 Attendance Register - Demo	NCI ACTIONS. Created user name Actir Philip Monaar Actir Philip Monaar	Q, Issueh Created date Status 17 Srp 3024 13.4454 In progress Stop 1 or 1 17 Srp 3024 13.4454 In progress Stop 1 or 1
 Cancelled Drafts Expired Shared with me Rejected Deleted 	13 0 10 1 3	A • Hene / Documents-A collection of all documents. ID Document name 3 1450006 Employee Take on Farm 3 1450005 Attendence Register - Demo	nd actions. Created user name Andre/Philip Minnair Andre/Philip Minnair	Q. Beach Created date Status 17 Sep 3024 33:44.51 Improgress Step 1 of 1 17 Sep 3024 33:44.51 Improgress Step 1 of 1
 Cancelled Drafts Expired Shared with me Rejected Deleted 	13 0 10 1 3	a e Heme / Documents-A collection of all documents. ID Document name i 1450666 Employme Take on Form i 1455665 Attendance Register - Demo oard has been rede	nd actions. Created user name Aeter/Pailty Monaar Aeter/Pailty Monaar Aeter/Pailty Monaar Aeter/Pailty Monaar	Created date Status 175ep 3024 13.4454 Higangress Status Juli 175ep 3024 13.4451 Higangress Status Juli Sent all essential information in
 Cancelled Drafts Expired Shared with me Rejected Deleted 	13 0 10 1 3 niFlow dashbo	a • Heme / Documents-A collection of all documents. ID Document name 1455665 Employee Take on Form 1455665 Attendance Register - Demo oard has been redeo this dashboard ut	nd actions. Cratedutername Activity Minsur Activity Minsur Activity Minsur Essigned to pre	Created date Status 175ep 3024 13.4454 Hip regress Status 175ep 3024 13.4451 Hip regress Status 1.21 175ep 3024 13.4451 Hip regress Status 1.21 sent all essential information in y access the following:
 Cancelled Drafts Expired Shared with me Rejected Deleted The updated Sign single, streamline 	13 0 10 1 3 niFlow dashbo	a • Here: / Documents-Acollection of all documents. <u>ID Document name</u> <u>J 1690605</u> Employee Take on Form <u>J 1690605</u> Attendance Register - Demo or and has been redee this dashboard, u	nd actions. Crated user name Actor Philip Mensar Actor Philip Mensar Designed to pre sers can easil	Created date Status 1754p-2024 13.44.54 Hippingress Status 1754p-2024 13.44.51 Hippingress Status 1.21 1754p-2024 13.44.51 Hippingress Status 1.21 sent all essential information in y access the following:
 Cancelled Drafts Expired Shared with me Rejected Deleted Deleted The updated Sign single, streamline o Documen 	13 0 10 1 3 niFlow dashbe ed view. From t information.	a • Hene / Documents-Acollection of all documents. ID Document name - 1459066 Employee Take on Form - 1459066 Attendence Register - Demo or and has been reden this dashboard, u	nd actions. Crated user name ActorPhilip Mensar ActorPhilip Mensar Designed to pre sers can easil	Created date Status 1754p302413.4454 Hijkingerss Status 1754p302413.4451 Hijkingerss Status ssent all essential information in y access the following:
 Cancelled Drafts Expired Shared with me Rejected Deleted The updated Sign single, streamline o Documen o The action 	13 0 10 1 3 niFlow dashbe ed view. From t information. n required on	a • term / Documents-Acollection of all documents. • Document name • 1409006 traphyse Take on Form • 1409006 traphyse Take on Form • 1409006 Attendence Register - Demo • Oard has been rede • this dashboard, uf the document.	nd actions. Created user name Actor Philip Mensar Actor Philip Mensar Designed to pre sers can easil	Created date Status 175xp302413.4454 Huyregress Status 175xp302413.4451 Huyregress Status ssent all essential information in y access the following:
 Cancelled Drafts Expired Shared with me Rejected Deleted The updated Sigr single, streamline o Documen o The action o The proor 	13 0 10 1 3 niFlow dashbe ed view. From t information. n required on ession of the	a • tene / Documents-Acatecton of al documents. • Document name • 1405006 Explayer Take on Form • 1405005 Attendence Register - Deno • 0 oard has been reden this dashboard, u the document. document.	nd actions. Created user name Actor/Philip Monaar Actor/Philip Monaar esigned to pre sers can easil	Created date Status 1736p302413.4454 Huynegress Support 1756p302413.4451 Huynegress Support ssent all essential information in y access the following:
Cancelled Cancelled	13 0 10 1 3 niFlow dashbu ed view. From t information. n required on ession of the	a • tene / Documents-A collection of all documents. • ID Document name • 1405006 Employee Take on Form • 1405006 Attendence Register - Deno • Oard has been reden this dashboard, u the document. document. Public Sign document	nd actions.	Created date Status 1736p3024134454 Huyngmss Tops J024 1736p3024134451 Huyngmss Tops J024 sent all essential information in y access the following:



		Name	Requested by	Requested date	Action required	Progress	Bulk sign	Actions
	13141	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	30 Oct 2024 07:06:08	Fill and Sign	Step 1 of 1		2:
	13043	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	28 Oct 2024 14:53:47	Approve	Step 1 of 1		2:
	9351	Attendance Register - Demo	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	23 May 2024 11:30:37	Sign	Step 1 of 1		2:
	9148	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 May 2024 07:42:02	Fill and Sign	Step 1 of 1		2:
	8969	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	26 Apr 2024 14:42:27	Sign	Step 1 of 1		2:
	8162	Witness Signing Interim Solution - Investec	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	08 Mar 2024 07:45:04	Fill and Sign	Step 1 of 1		[7] :
	8082	AAA - DFMQ - NFW FIFI DS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	04 Mar 2024 14:35:38	Fill and Sign	Step 1 of 1		[7] :
	0002		Andre Minnen candren@signiferreent	0414	Fill and Cien	Step 1 of 1		[7] :
	8081	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar < andrem@signitiow.com>	04 Mar 2024 14:31:19	Fill and Sign	Step 1 of 1		
	8018	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	27 Feb 2024 13:21:18	Fill and Sign	Step 1 of 2		4
	7828	Attendance Register - Demo	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	09 Feb 2024 17:11:56	Sign	Step 1 of 1		2:
	7815	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	08 Feb 2024 11:48:37	Fill and Sign	Step 1 of 1		2:
	7808	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	08 Feb 2024 10:18:57	Fill and Sign	Step 1 of 1		2:
	7622	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	26 Jan 2024 08:12:32	Fill and Sign	Step 1 of 1		2:
	7428	Master Services Agreement V5 12122023	Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	15 Jan 2024 12:19:53	Fill and Sign	Step 1 of 2		2:
	7077	Attondanco. Posictor Dama	Andro Minnaar candrom Ocioniflow com	00 100 2024 00:22:20	Fill and Approva			FZ :
•	∽Bu	Ik actions: Users are	e now able to bulk	sign a docume	nt from the c	ashboard i	nstead of h	avina
_	ope bA 🥆	en the document ind ditional actions: Use	ividually. ers can open and (download docu	ments from	the dashbo	ard.	
•	ope ∽Ad ∽Th dej	en the document ind ditional actions: Use ese features are ge pending on whether	ividually. ers can open and o nerally available a you're working wit	download docu across all optio h documents or	ments from ns within Si r portfolios.	the dashbo gniFlow, w	ard. ith slight va	ariatior
•	ope ∽Ad ∽The dej	en the document ind ditional actions: Use ese features are ge pending on whether	ividually. ers can open and o nerally available a you're working wit	download docur across all optio h documents or Requested date	ments from ns within Si r portfolios.	the dashbo gniFlow, w	ard. ith slight va	Actions
c c	Ope Ad The de 10	en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS- Demo Agreement	ividually. ers can open and o nerally available a you're working wit Requested by Andre Minnaar <andrem@signiflow.com></andrem@signiflow.com>	download docur across all optio h documents or Requested date	ments from ns within Si r portfolios. Action required Fill and Sign	the dashbo gniFlow, w Progress	ard. ith slight va	Actions
•	Ope Ad The de ID 13565	en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS-Demo Agreement D Audit log Workflow in	ividually. ers can open and c nerally available a you're working wit Requested by Andre Minnaar <andrem@signiflow.com> formation</andrem@signiflow.com>	download docur across all optio h documents or Requested date	ments from ns within Si r portfolios. Action required Fill and Sign	the dashbo gniFlow, w Progress	ard. ith slight va	Actions
0	Ad Ad Thu dej 13565 Preview	en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS-Demo Agreement D Audit log • Workflow in r each document w hancements. These tailed information, p ions.	ividually. ers can open and on nerally available a you're working wit Requested by Andre Minnaar «andrem@signiflow.com» formation & Geolocation within the system are designed to particularly about	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24	ments from ns within Si r portfolios. Action required Fill and Sign n into the who create s status an	the dashbo gniFlow, w Progress Step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac suments wi spleted or	Actions
	Ad Ad Thu de 13565 Preview Fol enl del act	en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS-Demo Agreement Daudit log Workflow in r each document whancements. These tailed information, p tions.	ividually. ers can open and on nerally available a you're working wit Requested by Andre Minnaar <andrem@signiflow.com> formation @ Geolocation within the system are designed to particularly about</andrem@signiflow.com>	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24	ments from ns within Si r portfolios. Action required Fill and Sign n into the who create s status an	the dashbo gniFlow, w Progress step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac suments wi opleted or	Actions
	Opt Ad Thu de 13565 Preview FO enl det act 250875	en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS-Demo Agreement D Audit log Workflow in r each document whancements. These tailed information, p ions. Attendance Register - Demo	ividually. ers can open and on nerally available a you're working wit Requested by Andre Minnar <andrem@signiflow.com> formation</andrem@signiflow.com>	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24 h, drilling down provide users the document!	ments from ns within Si r portfolios. Action required Fill and Sign n into the who create s status an	the dashbo gniFlow, w Progress Step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac suments wi opleted or	Actions
 12 	Ad Ad Thu de 13565 Preview 250875 Preview	en the document ind ditional actions : Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS- Demo Agreement D Audit log Workflow in r each document w hancements. These tailed information, p tions. Attendance Register - Demo	Andre Phillip Minnaar and complexity.com	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24	ments from ns within Si r portfolios. Action required Fill and Sign n into the who create s status an Fill and Sign	the dashbo gniFlow, w Progress Step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac uments wi npleted or	Actions
 <td>ope Ad The de 13565 Preview Fol enl del act 250875 Preview</td><td>en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEWFIELDS-DemoAgreement Datit log Workflow in r each document w hancements. These tailed information, p tions. Attendance Register - Demo</td><td>ividually. ers can open and concerning available a you're working with a you're working with a system are designed to particularly about andremesigniflow.com></td><td>download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24</td><td>ments from ns within Si r portfolios. Action required Fill and Sign n into the who create s status an Fill and Sign</td><td>the dashbo gniFlow, w Progress step1of1 document ed the doc d any com</td><td>ard. ith slight va Bulksign reveals ac suments wi opleted or</td><td>Actions</td>	ope Ad The de 13565 Preview Fol enl del act 250875 Preview	en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEWFIELDS-DemoAgreement Datit log Workflow in r each document w hancements. These tailed information, p tions. Attendance Register - Demo	ividually. ers can open and concerning available a you're working with a you're working with a system are designed to particularly about andremesigniflow.com>	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24	ments from ns within Si r portfolios. Action required Fill and Sign n into the who create s status an Fill and Sign	the dashbo gniFlow, w Progress step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac suments wi opleted or	Actions
	Add Add Thu dej 13565 Preview Preview 250875 Preview	en the document ind ditional actions : Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS- Demo Agreement D Audit log @ Workflow in r each document w hancements. These tailed information, p tions. Attendance Register - Demo (2)	ividually. ers can open and c nerally available a you're working wit Requested by Andre Minnaar <andrem@signiflow.com> formation @ Geolocation Within the system are designed to particularly about Andre'PhillipMinnaar <andrem@signiflow.com> formation @ Geolocation</andrem@signiflow.com></andrem@signiflow.com>	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24	ments from ns within Si r portfolios. Action required Fill and Sign n into the who create s status an Fill and Sign	the dashbo gniFlow, w Progress Step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac cuments wi opleted or	Actions
	Add Add Thu dej 13565 Preview 250875 Preview	en the document ind ditional actions : Use ese features are ge pending on whether Name AAA-DEMO-NEW FIELDS- Demo Agreement I D Audit log O Workflow in thancements. These tailed information, p ions. Attendance Register - Demo C	ividually. ers can open and on nerally available a you're working wit Requested by Andre Minnaar «andrem@signiflow.com» formation & Geolocation Within the system are designed to particularly about	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24	ments from ins within Sir portfolios. Action required Fill and Sign	the dashbo gniFlow, w Progress Step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac cuments win pleted or	Actions
	Oprovide Add Add Add Add Add Add Add Add Add A	en the document ind ditional actions: Use ese features are ge pending on whether Name AAA-DEMO-NEWFIELDS-Demo Agreement Datit log Workflow in r each document we hancements. These tailed information, p tions. Attendance Register - Demo P	ividually. ers can open and concerning with a vailable a you're working with a concerning with a concerning with a concerning of the system are designed to conticularly about a concerning of the concerning of t	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24	ments from ins within Sir portfolios. Action required Fill and Sign	the dashbo gniFlow, w Progress Step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac uments wi opleted or	Actions
	Opf Ad Ad Thi de 13565 Preview Fol enl def act 250875 Preview	en the document ind ditional actions : Use ese features are ge pending on whether Name AAA-DEMO-NEWFIELDS-Demo Agreement © Audit log • Workflow in r each document w hancements. These tailed information, p ions. Attendance Register - Demo @ Morkflow in ance Register - Demo @	ividually. ers can open and on nerally available a you're working with Requested by Andre Minnaar <andrem@signiflow.com> formation & Geolocation within the system are designed to particularly about Andre Phillip Minnaar <andrem@signiflow.com> formation & Geolocation CLOCW® TER documents directl</andrem@signiflow.com></andrem@signiflow.com>	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24 n, drilling down provide users the document's 01 Feb 2024 15:36:19	ments from ins within Sir portfolios. Action required Fill and Sign	the dashbo gniFlow, w Progress step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac uments win pleted or ected in the	Actions
с с с с с	Opreview Add Thr dej 13565 Preview Fol enl del act 250875 Preview Attenda	en the document ind ditional actions : Use ese features are ge pending on whether Name AAA - DEMO - NEW FIELDS - Demo Agreement I D Audit log I Workflow in r each document W hancements. These tailed information, p ions. Attendance Register - Demo D D Audit log I Workflow in Ince Register - Demo D COCOCIE ATTENDANCE REGIS	ividually. ers can open and on nerally available a you're working with Requested by Andre Minnaar <andrem@signiflow.com> formation & Geolocation within the system are designed to particularly about Andre Phillip Minnaar <a and="" dref="" system<br="" the="">are designed to particularly about formation & Geolocation formation & Geolocation form</andrem@signiflow.com>	download docur across all optio h documents or Requested date 13 Nov 2024 09:33:24 n, drilling down provide users the document's 01 Feb 2024 15:36:19	ments from ins within Sir portfolios. Action required Fill and Sign n into the who creates status an Fill and Sign	the dashbo gniFlow, w Progress step1of1 document ed the doc d any com	ard. ith slight va Bulksign reveals ac uments win pleted or ected in the	Actions

	ance Register - Demo	Andre'Phillip I	Minnaar <andrem@signiflow.com></andrem@signiflow.com>	01 Feb 2024 15:36:19	Ľ	Ŧ	Step 1 of 1
Preview	Audit log	Workflow information	🔹 Geolocation				
Search		Download audit 🗸 🗸				C	Raw view
Sign D	ocument Andre'Phillip M	linnaar					
01 Feb 2024 15:36:19 Docum	nent uploaded Andre'Phil	llip Minnaar					
(UTC+02:00) 01 Feb 2024 15:37:39 Docum	nent initiated Andre'Phill	ip Minnaar					
(UTC+02:00) 01 Feb 2024 ③	pent viewed Andre'Philli	n Minnaar					
(UTC+02:00) 01 Feb 2024							
15:37:51 Workt (UTC+02:00)	low email sent Andre'Phi	illip Minnaar					
	n viow th	o documont's	s audit log at a	specific point in time :	and downloc		ny if nor
			s addit log at a				pynnet
~ 1250875 Attend	lance Register - Demo	Andre'Phillip I	Minnaar <andrem@signiflow.com></andrem@signiflow.com>	01 Feb 2024 15:36:19		*	Step 1 of 1
Preview	🔊 Audit log	Workflow information	🕼 Geolocation				
Document: Attendance Register - Demo	(1250875)						
Requested by: Andre'Phillip Minnaar on 2/1	1/2024 1:36:19 PM						
Auto remind: No							
Auto expire: No							
	flow info	rmation can l	he displayed				
			be displayed.				
~ 1261266 A	AA - DEMO - NEW FIELD	DS - Demo Agreement Andre'Ph	illip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44			£ 0
 ✓ 1261266 ▲ Preview 	AA - DEMO - NEW FIELD	OS - Demo Agreement Andre'Ph	illip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44			ž – –
 1261266 A Preview Recipients Information 	AA - DEMO - NEW FIELD	OS- Demo Agreement Andre'Ph	illip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44		Nerine .	± ā
 1261266 A Preview Recipients Information Andre Phillip Mir andrem Signific 	AA - DEMO - NEW FIELD	DS - Demo Agreement Andre Ph	illip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44	onsulting & ppment Holdings	Menne St. The Buzz	± 1
 1261266 A Preview Recipients Information Andre Phillip Mil andrem@signifio 	AA - DEMO - NEW FIELD	DS - Demo Agreement Andre'Ph	illip Minnar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44	onsulting & opment Holdings	The Buzz shopping Centre Shopping Centre	± î
 1261266 A Preview Recipients Information Andre Phillip Mir andrem@signific 	AA - DEMO - NEW FIELD	DS- Demo Agreement Andre Ph Workflow information	illip Minnaar <andrem@signiffow.com></andrem@signiffow.com>	14 Feb 2024 16:50:44	onsulting & ppment Holdings S South Africa	The Buzz Shopping entry Shopping multi TICAL HQ	± ī
 ✓ 1261266 A ④ Preview Recipients Information Andre Phillip Min andrem@signific 	AA - DEMO - NEW FIELD	DS - Demo Agreement Andre Ph Workflow information	illip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44	onsulting & priment Holdings South Africa	The Buzz hopping mail TICAL HQ d Drive-Thru d's Douglas d d Drive-Thru thanburger 's d	ά π
 1261266 A Preview Recipients Information Andre Phillip Mir andrem@signific 	AA - DEMO - NEW FIELD	DS-Demo Agreement Andre Ph	illip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44	onsulting & ppment Holdings South Africa TG Tracking South Africa	C Manual Man	± n
 ✓ 1261266 A ④ Preview Recipients Information Andre Phillip Mit andrem@signific 	AA - DEMO - NEW FIELD	DS-Demo Agreement Andre'Ph	illip Minnar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44	onsulting & prment Holdings South Africa	TICAL HQ Douglas TICAL HQ hop Map data exco	
 1261266 A Preview Recipients Information Andre Phillip Mir andrem@signific 	AA - DEMO - NEW FIELD	DS-Demo Agreement Andre Ph	illip Minnaar <andrem@signiflow.com></andrem@signiflow.com>	14 Feb 2024 16:50:44	onsulting & spreet Holdings	The Buzz The Buzz Chooping mail Control Stopping mail Control Manuary	
	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph Workflow information S are enable	ed, a map sho	14 Feb 2024 16:50:44	onsulting & another the second	Canter and a second	A Afrigis (Phy) Ltd
 1261266 A Preview Recipients Information AndreiPhillip Mir andremissignific AndreiPhillip Mir andremissignific 	n setting:	S-Demo Agreement AndrePh Workflow information	ed, a map show	14 Feb 2024 16:50:44	onsulting & primet Holdings South Africa TG Tracking TG Tracking Son at that s	The Buzz Proceedings of the second proceedings of the second the second of the second of the second the second of the second o	A ATIGIS (Py) Ltd
 1261266 A Preview Recipients Information AndrePhillip Min andrem@signific Andrem@signific Andrem@signific 	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph Workflow information s are enable Availal	ed, a map show	the 2024 16:50:44	onsulting & another and the second se	Construction of the second sec	A Africis (Py) Ltd
 1261266 A Preview Recipients Information AndrerPhillip Mir andrem@signific 	n setting:	S-Demo Agreement Andre Ph Workflow information S are enable Availal	ed, a map show	the 2024 16:50:44	onsulting & poment Holdings South Africa TG Tracking	TicALHO Bonyen Hanburger's	A Africis (Py) Ltd
 1261266 A Preview Recipients Information ArdrerPhillip Millip Millip	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph Workflow information S are enable Availal	ed, a map show	the board to show the state of the show the state of the state of the show	onsulting & priment Holdings South Africa T G Tracking o T G Tracking	TICAL HQ Dependent excort Manual data excort Dependent excort Dependent excort Dependent excort Dependent excort Dependent excort	A Africis (Py) Ltd
 1261266 A Preview Recipients Information AndrerPhillip Mir andrem@signific 	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph • Workflow information s are enable Availal	ed, a map show ble document	the 2024 16:50:44	onsulting & spread of the second seco	The Buzz incorrection Control Incorrection	A ARTICIS (Py) LU
 1261266 A Preview Recipients Information AndrePhillip Mile Mile andrem@signific If location displayed 	n setting	S-Demo Agreement AndrePh Workflow information S are enable Availal	ed, a map show ble document	the boost of the second	onsulting & prment Holdings South Africa T G Tracking on at that s	TCAL HQ Drog Courses TICAL HQ Drog Courses T	A Africis (Py) Ltd
 1261266 A Preview Recipients Information Andre Phillip Min andrem@signific If location displayed 	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph • Workflow information s are enable Availal uments are c	ed, a map show ble document 7777 of 1200 doo displayed in a k	the boot of the second	onsulting & some of the second	Contraction of the second seco	A ARGIS (Py) LU
 1261266 A Preview Recipients Information Andrem@signification If location displayed 	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph Workflow information s are enable Availal uments are c	ed, a map show ble document 777 of 1200 doo displayed in a k	the 2024 16:50:44	onsulting & onsulting & south Africa	C The Buzz thopsing Centres TICAL HO Down How White date account Composition of the Composition Composition of the Composition Composition Compositio	A Ariois (Py) Ltd
 1261266 A Preview Recipients Information ArdrerPhillip Min andrem@signific If location displayed 	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph • Workflow information s are enable Availal uments are c	ed, a map show ble document 777 of 1200 doo displayed in a k	the 2024 16:50:44	onsulting & and a second secon	C	A ARIGIS (Phy) Las
 1261266 A Preview Recipients Information Andrei Phillip Mir andremissignific If location displayeed 	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph • Workflow information s are enable Availal uments are c	ed, a map show ble document 777 of 1200 doo displayed in a k	the 2024 16:50:44	onsulting & south Africa	TicAL HO Douglas TicAL HO Douglas Onver-Tina United Days and United	A Arrists (Py) Ltd
 1261266 A Preview Recipients Information ArdrerPhillip Min andrem@signific If location displayed 	AA - DEMO - NEW FIELD	s are enable Availal	ed, a map show ble document 777 of 1200 doo displayed in a b	the 2024 16:50:44	onsulting & south Africa TG Tracking	C .	A Africis (Py) Ltd
 1261266 A Preview Recipients Information Andrei Phillip Mir andrem Bisignific If location displayeed 	AA - DEMO - NEW FIELD	S-Demo Agreement Andre Ph • Workflow information s are enable Availal uments are c	ed, a map show ble document 7777 of 1200 doo displayed in a b	the 2024 16:50:44	onsulting & south Africa	Contraction of the second seco	A ARTICIS (Pty) L
 1261266 A Preview Recipients Information Andrem@signific If location displayed 	AA - DEMO - NEW FIELD	s are enable Availal	ed, a map show ble document 777 of 1200 doo displayed in a k	the 2024 16:50:44	onsulting & South Africa To Tracking	C	A Africis (Py) Ltd







| Page



Recipients Add the appropriate recipients who need to sign or take action on the document, ensuring each person is properly assigned. Signature type Digital Electronic Image: Set signing order	 Recipients : Recipients now have the option to choose between Simple Workflow and Advanced Workflow functionality, a new feature in the SigniFlow eSignature application: Simple Workflow: Creates a single workflow for all documents uploaded to SigniFlow. Advanced Workflow : Allows users to create individual workflows for each document uploaded to SigniFlow.
Field options Set up fields for your recipients to action on the documents. Image: Set up fields for your recipients to action on the documents. Image: Set up fields for your recipients to action on the documents. Image: Set up fields for your recipients to action on the documents. Image: Set up fields for your recipients to action on the documents. Image: Set up fields for your recipients to action on the documents. Image: Set up fields fields Image: Signature Image: Signature Image: Signature Image: Sig	 Fields: Adding fields to a document remains unchanged. Simply select the user who requires the field from the drop-down menu, choose the appropriate field, and place it on the document where needed. Fields no longer need to be affixed to the document; they will remain editable until the document is released. A new field, Data Selector, has been added, allowing users completing the document to manually select a specific date. This differs from the auto-completed date field. IMPORTANT - Any fields added to a document are now retained, even if you exit the workflow creation screen. Previously, all fields would be lost upon leaving.
Messages Iver Iver </td <td>Custom messages : As in the v2024 version of SigniFlow, users can still add a custom message. However, this functionality has been updated to apply at the Portfolio level rather than the individual document level.</td>	Custom messages : As in the v2024 version of SigniFlow, users can still add a custom message. However, this functionality has been updated to apply at the Portfolio level rather than the individual document level.





Copy Paste	Users can now copy and paste fields directly onto a document. This functionality allows users to select a field and create a duplicate of it on the document. While the feature is similar to the options available under Field Settings, it is conveniently located on the ribbon menu above the document for quicker access.
Back Send	 Once the workflow has been created and is ready to be released, the user can simply click on the Send button and this will release the workflow. At any stage during workflow creation, users can release the workflow, provided users and fields have been added. This can be done using the Send button located at the bottom right of the screen.

Document Information



12 | P a g e

Forward-Looking Statements

This plan may contain "forward-looking" statements that are based on management's beliefs and assumptions and on information currently available to management and which statements involve substantial risk and uncertainties. Forward-looking statements include all statements that are not historical facts and can be identified by terms such as "may," "will," "should," "expects," "plans," "anticipates," "could," "intends," "target," "projects," "contemplates," "believes," "estimates," "predicts," "potential," "continue", "forward projection", "around", "considered", or "conservative" or the negative of these words or other similar terms or expressions that concern our expectations, strategy, plans or intentions. These statements are subject to substantial risks and uncertainties that could cause actual results to differ materially from those expressed or implied by such statements.

Confidential Classification

All rights, also partial reproduction, photomechanical repetition (including micro copy) as well as analysis by database or related equipment, reserved.

This document and any information contained in this document is proprietary to SigniFlow. Any information gained from the use, viewing, reading or in any other manner becoming aware of the contents of this Document must be retained as confidential and no person may disclose, publish, or use the confidential information for their own or for any other persons' gain, direct or indirect benefit or interest, or incorporate, modify and create derivative works thereof, or other employ, exploit or use this document in any manner except for the purpose as may be agreed in writing by SigniFlow.

Document Classification

This document is restricted to be viewed only by recipients to whom SigniFlow distributed the document to.

Document Contact

support@signiflow.com

Released 2022- SigniFlow updated branding to SigniFlow.

