



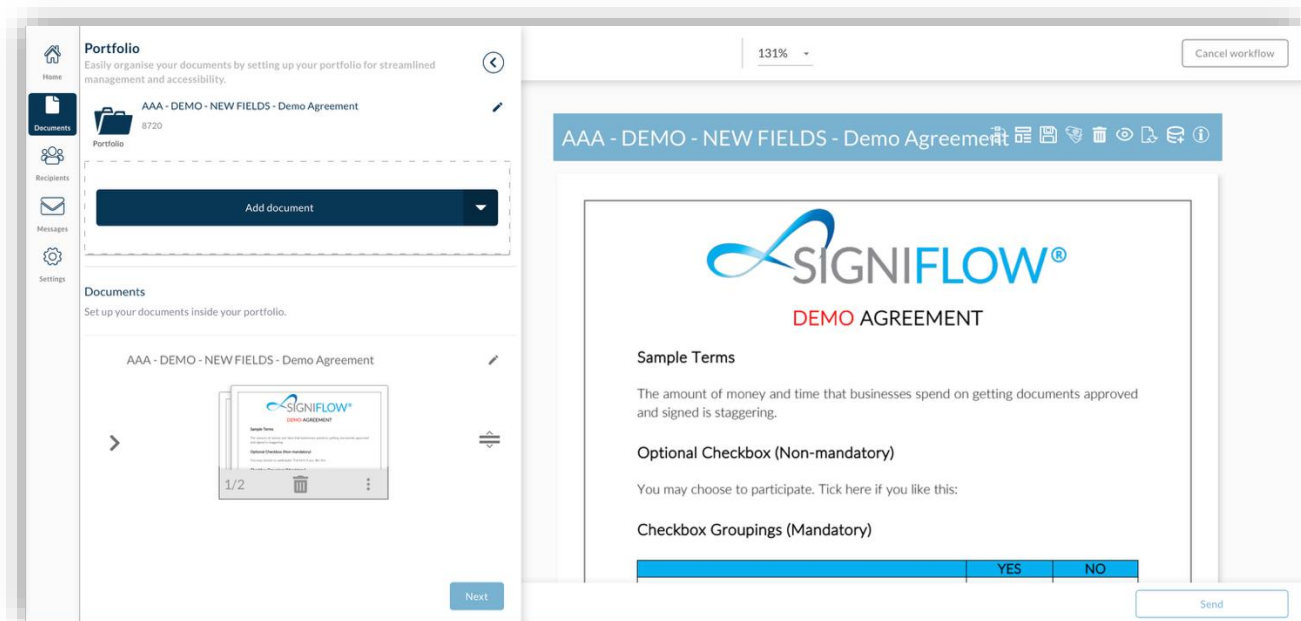
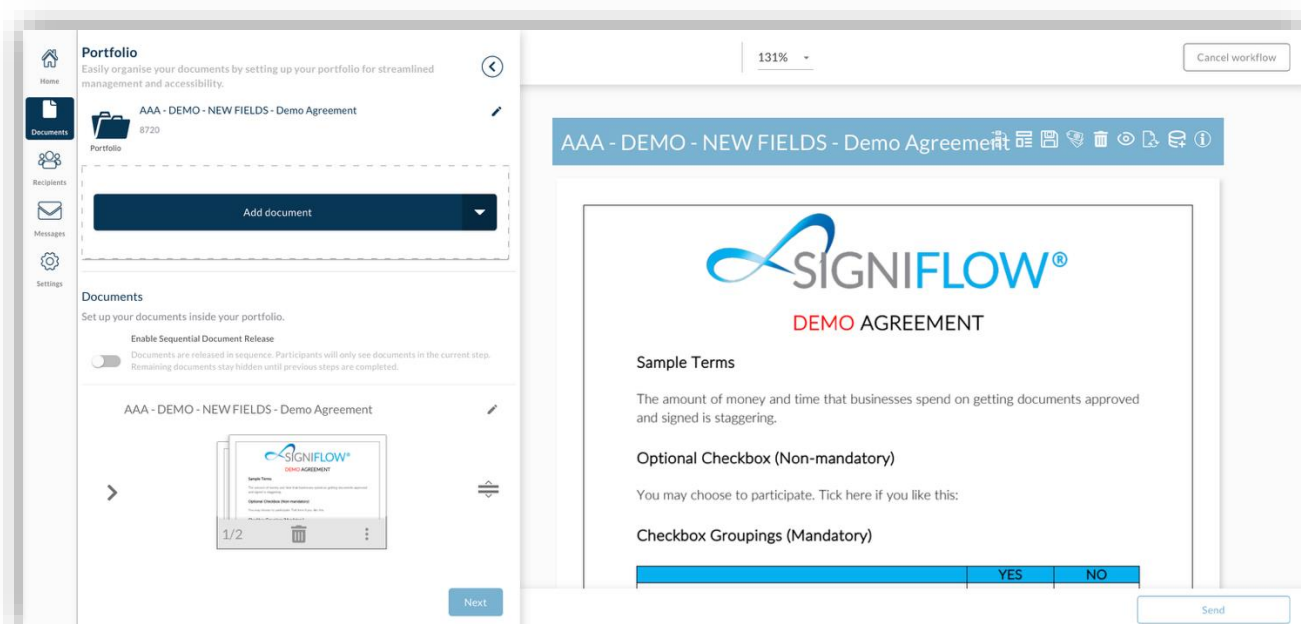
SigniFlow V2026.2.0.0 Release notes.

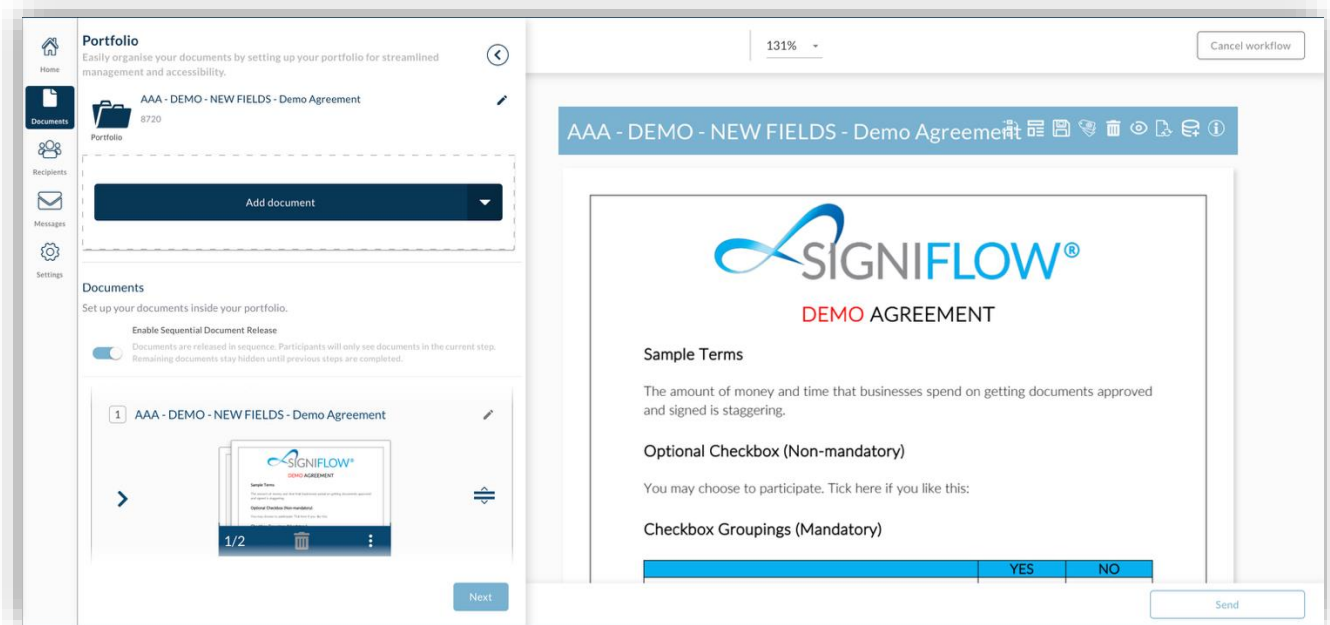
28th October 2026



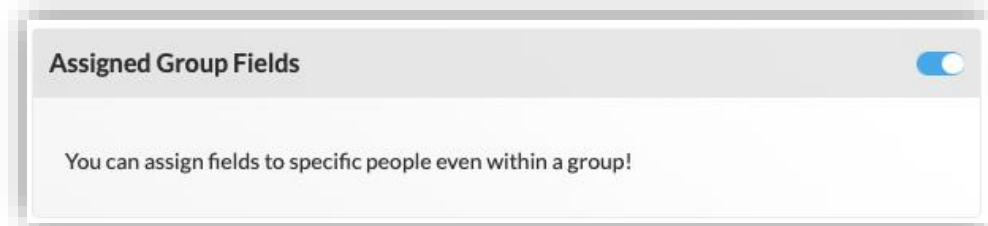
New Features:

- Sequential release of Documents.
 - When making use of the Advanced WorkFlow functionality, users will now be able to enable the sequential release of documents, ensuring that based on how the workflow is set up a document will only be released when it should be released.

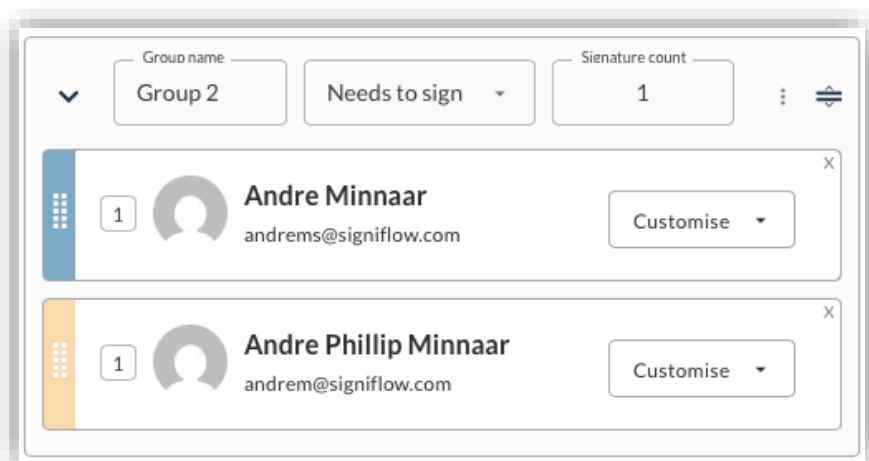




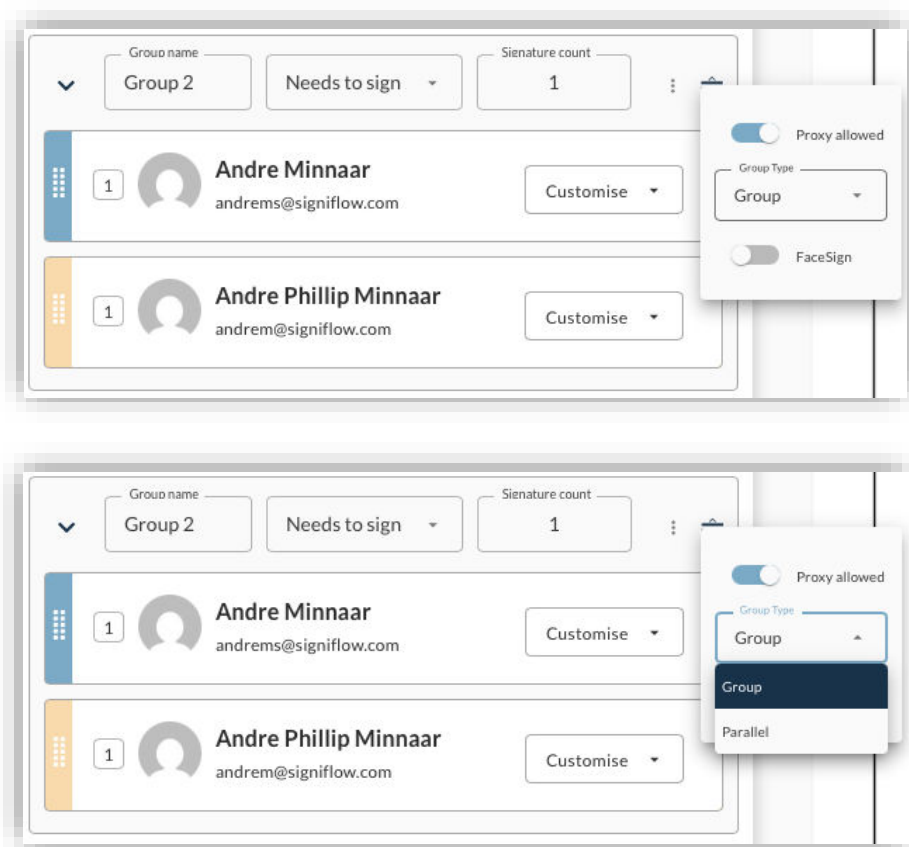
- Added the functionality that a user can make use of Sequential, Parallel and Group workflow options in a single workflow.
 - *(This functionality is a Feature Flag that needs to be enabled) an administrator will need to log into SigniFlow, Select Your Business and then select Features, then enable the Assigned Group Fields.*



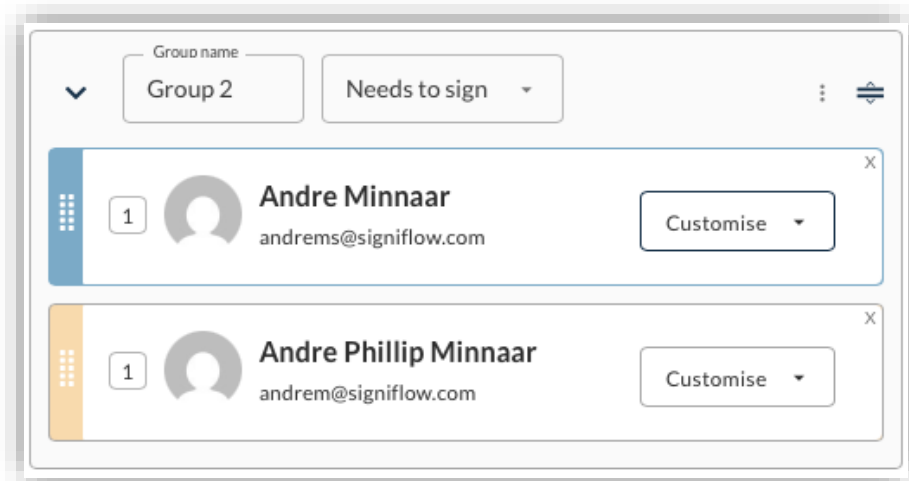
- *Once the feature Flag is enabled the user can use groups in the standard manner as shown below, where the user in the group will sign based on the order that they access the document with no specific field allocations.*



- *If the user would like to convert a standard group to a Parallel Group, where specific fields can be allocated to a specific user in the group, the user can click on the 3 dots and change the group from Group to Parallel (Default setting is Standard Group Functionality of SigniFlow).*



- If a user changes the group to Parallel, then the ability to define how many users need to sign the document is no longer available as all users will need to action the document that are part of the group.



- Add auto-delegation to Blazor workflows.
 - Licensed users will have the ability to auto delegation their signing ability to a nominated person during a specific period of time, when the auto delegation is enabled the user that was nominated will sign the document sent to the original person.
 - A person that sends a document to a user that has an auto delegation setup will be advised that the user has added a delegation.
 - Important, this functionality is only available to users that have a license on the SigniFlow Application, other users will not have the ability to setup an AutoDelegations.

Profile

Your details

Certificate

PFX upload

Signature

Stamp

Add-ins

Reset password

Contacts

Auto Delegation

Schedule Delegation

Delegate Name*

Delegate Email*

Starts On*

Ends On*

Cancel

Schedule Delegation

Auto Delegation

The Auto Delegation functionality enables you to assign your workflow responsibilities in situations where you're unavailable or on leave. Your designated delegate can then step in to sign documents on your behalf during your absence.

Andre Minnaar

andrem@signiflow.com

+27835493448

Business name

Andre Minnaar UAT

Search

Delegate Name

Delegate Email

Starts On

Ends On

Created On

Delegation Status

Actions

Andre Minnaar	andrem810210@gmail.com	16 January 2025	17 January 2025	16 January 2025	Inactive	
---------------	------------------------	-----------------	-----------------	-----------------	----------	--

Rows per page: 10

1-1 of 1

<

>

Schedule Delegation

Home

Documents

Recipients

Messages

Settings

Recipients

Add the appropriate recipients who need to sign or take action on the document, ensuring each person is properly assigned.

Signature type

Digital ☒

Electronic ☐

Set signing order ☒

Simple Workflow

Advanced Workflow

Full name(s)

Needs to sign

Customise

Add

Andre Phillip Minnaar

Add yourself

Andre Minnaar

andrem@signiflow.com

Delegate to andrem@signiflow.com

Andre Minnaar

andrem810210@gmail.com

Danny Harmse

dannyh@signiflow.com

Testing User

zifyelufyu@gufum.com

4 | Page

SIGNIFLOW®

Recipients

Add the appropriate recipients who need to sign or take action on the document, ensuring each person is properly assigned.

Signature type

Digital ☐ Electronic ☒

☒ Set signing order

Simple Workflow

Advanced Workflow

Full name(s)

Andre Minnaar

Needs to sign

Email

andrem@signiflow.com

Customise

Add

***Out of Office:** Andre Minnaar has delegated signing to andrem@signiflow.com. This may delay completion of the document.

- Before the document is released the workflow initiator will be presented with a message reminding them of the Delegation that has been setup and they will be able to indicate if they want the person that is delegated the signature authority to sign the document or if the original person that was added needs to sign the document.
 - If the user selects the Wait for Original Signer option, then the workflow will be routed to the person that was added to the workflow during the workflow creation process and the delegation will be ignored.
 - If the user selects Continue with Delegate, then the workflow will be routed to the person that has nominated as part of the Autodelegation that was setup by the original signer.

Signer is currently out of office

Andre Phillip Minnaar has delegated signing to andrems@signiflow.com.

Would you like to continue with the delegated signer, or wait for Andre Phillip Minnaar to return?

*Please note that when selecting to wait for the original signer, it might delay the completion of the document/workflow.

Wait for Original Signer

Continue with Delegate

- Added functionality to include all documents in the portfolio as part of the complete email notification.
 - Users will have the ability to decide if they would like to include all documents that were included in the document during the workflow creation process, this will include all documents added to the portfolio, including documents that were signed or had fields on them, as well as documents that did not have any action being taken on those documents.

▼ Delivery Methods

Choose the delivery method to use when sending out the notification to recipients.

Notification Delivery Method

Email (Default)

Email sharing options

Send all

High priority

The email notification sent to each recipient will be marked as high priority in their email application.

Auto remind

Recipients who have not yet completed their required action will receive a daily reminder email until the document is completed.

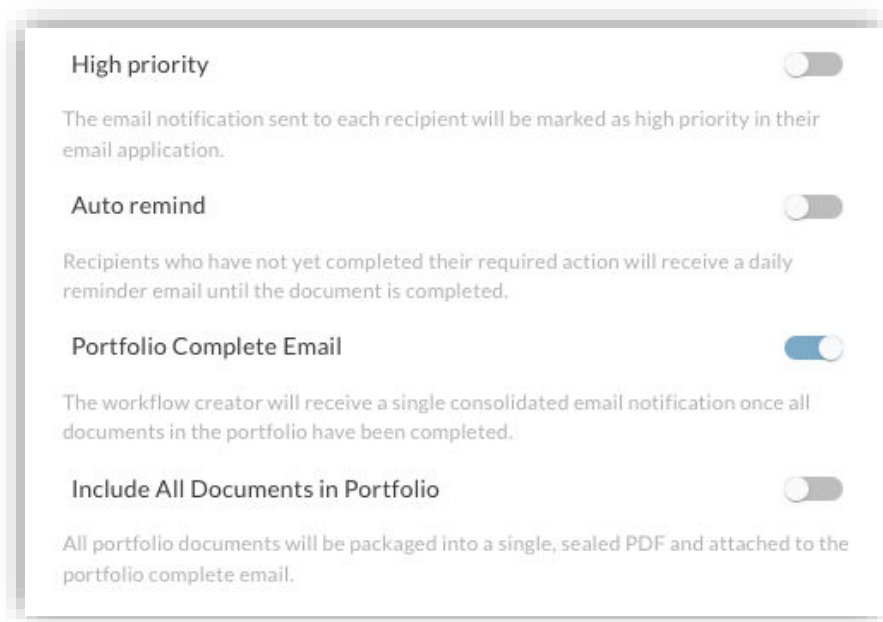
Portfolio Complete Email

The workflow creator will receive a single consolidated email notification once all documents in the portfolio have been completed.

Include All Documents in Portfolio

All portfolio documents will be packaged into a single, sealed PDF and attached to the portfolio complete email.

- Improved messaging to clients under Settings within the workflow creation process.



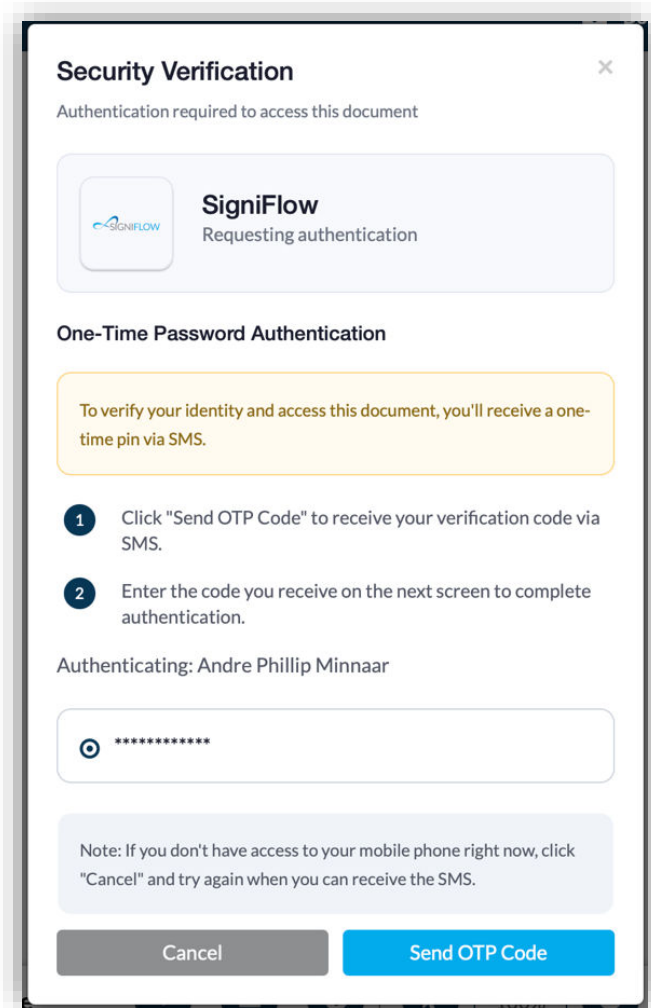
- Add sorting to the “Needs Your Attention” grid.
 - Users can sort the documents under Needs Your Attention from oldest to newest or newest to older, depending on the users preference.

Home / Needs your attention- Documents & portfolios that require an action from you.

ID	Name	Requested by	Requested date	Action required	Progress	☐ Bulk sign	Actions
8410	AAA - DEMO - NEW FIELDS - Demo Agreement		22 Aug 2026 10:35:46				
> 25218	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com>	22 Aug 2026 10:35:46	Sign	<div>Step 1 of 1</div>	☐	
8158	AAA - DEMO - NEW FIELDS - Demo Agreement		05 Aug 2026 16:38:47				
> 24856	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com>	05 Aug 2026 16:38:47	Sign	<div>Step 1 of 1</div>	☐	
7605	AAA - DEMO - NEW FIELDS - Demo Agreement		24 Jun 2026 15:32:54				
> 24021	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com>	24 Jun 2026 15:32:54	Sign	<div>Step 1 of 1</div>	☐	
7532	AAA - DEMO - NEW FIELDS - Demo Agreement		18 Jun 2026 14:00:03				
> 23870	AAA - DEMO - NEW FIELDS - Demo Agreement	Andre Minnaar <andrem@signiflow.com>	18 Jun 2026 14:00:03	Fill and Sign	<div>Step 3 of 3</div>		
7310	AAA - DEMO - NEW FIELDS - Demo Agreement		13 May 2026 16:32:53				

Browsing 30 entries

- Improve the OTP modal experience and messaging.
 - Improved the message that is presented to the user that needs to receive and input the OTP.



Security Verification ✕

Authentication required to access this document



SigniFlow
Requesting authentication

One-Time Password Authentication

To verify your identity and access this document, you'll receive a one-time pin via SMS.

- 1 Click "Send OTP Code" to receive your verification code via SMS.
- 2 Enter the code you receive on the next screen to complete authentication.

Authenticating: Andre Phillip Minnaar

Note: If you don't have access to your mobile phone right now, click "Cancel" and try again when you can receive the SMS.

- Notify a workflow originator when the workflow is released.
 - If enabled under Your Business, when a document is released the user will receive an email advising them that the email was released.



☐ Confirm portfolio name on upload
 ☐ Workflow Originator Released Email Notification

☐ Notify originator when document is viewed

- Add an option to send an email when a document is viewed.
 - If enabled under Your Business, when a document is viewed the user will receive an email advising them that the email was viewed.



☐ Confirm portfolio name on upload
 ☐ Workflow Originator Released Email Notification

☐ Notify originator when document is viewed

- Add electronic-signature identity masking.
 - Users can define if the users identity is to be masked, the user creating the workflow can define if the court issued a cipher for the user or if the person signing the document will define one.
 - The user will have the ability to Decide if a System Generated Cipher needs to be applied or if a specific cipher needs to be users.
 - This functionality is ONLY available on Electronic Signatures.

i
Allow Masked Signature Identity

Full name(s)
Needs to sign

Email
Customise

Portfolio: AAA - DEMO - NEW FIELDS - Demo Agr

Document: AAA - DEMO - NEW FIELDS - Demo Agr

1

Andre Minnaar
andrems@signiflow.com

Allow Masked Signature

Select if you want the recipient of this document to be a masked signer. The users identity will be hidden

☒ System Generated Cipher

☐ Custom Issued Cipher

Enter custom issued cipher

This value will replace the signers identity on all documents

- When a Cipher is selected the user will not be able to use user specific fields like name, email or contact number.

Field options

Set up fields for your recipients to action on the documents.

Andre Minnaar
andrems@signiflow.com

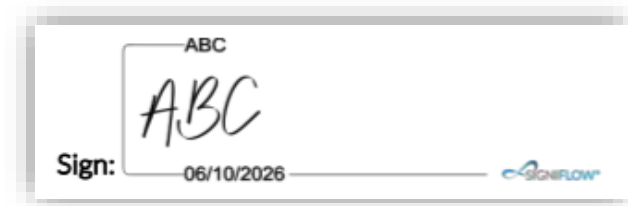
^ Standard fields

Signature
 Initial

Mandatory text
 Open text

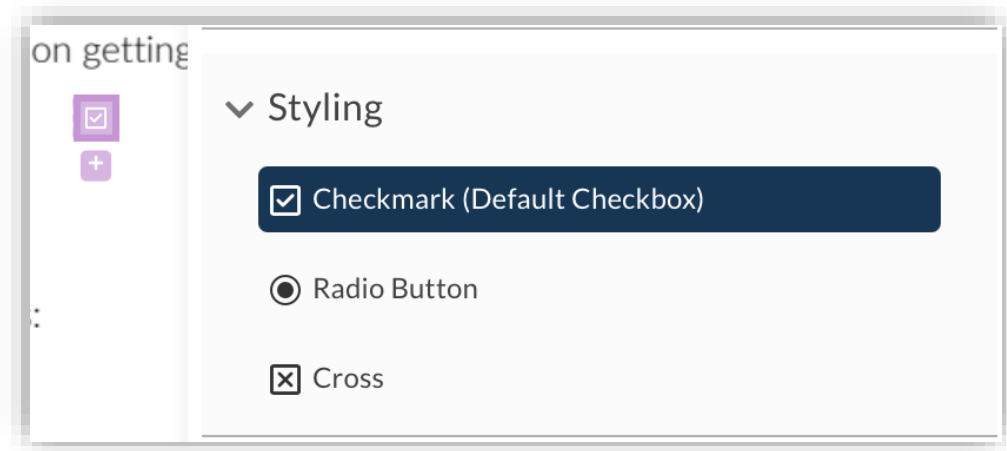
Read-only text

- Once the document is signed then the cipher will be applied as part of the signature that is applied on the document.

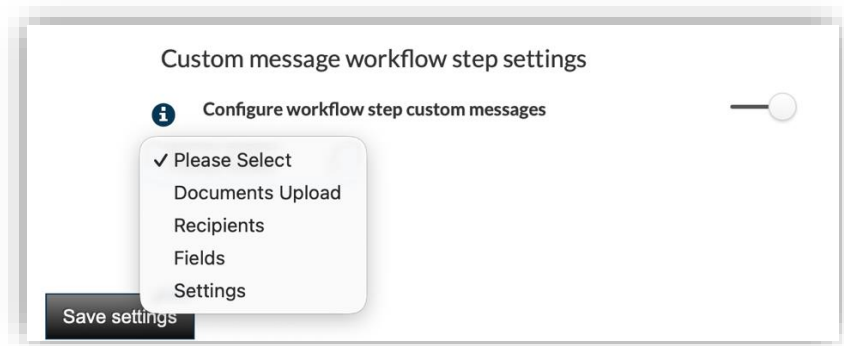


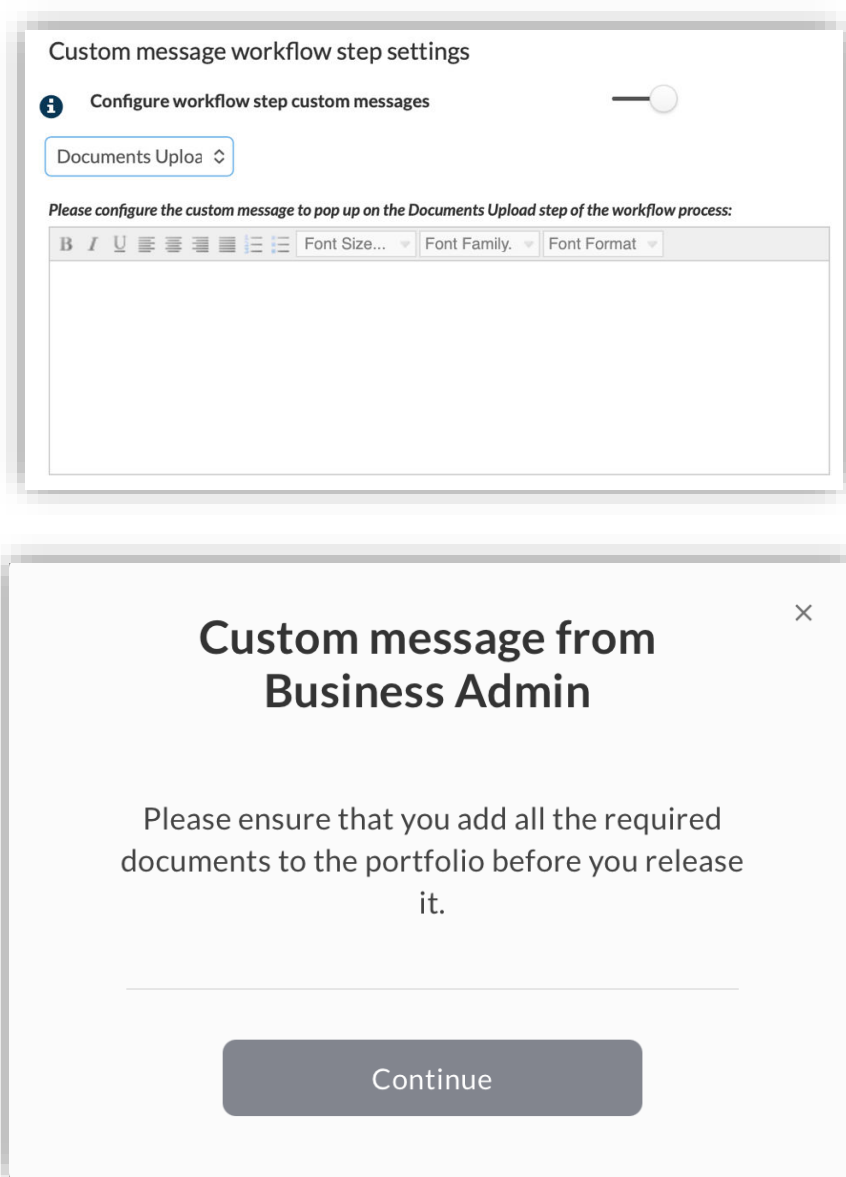
- Add checkbox styling controls.

- During the creation of the workflow, the user will be able to set the styling of their check boxes that are applied to the document.
- The available styling options available are:
 - Checkmark (Default option)
 - Radio button
 - Cross



- Add a custom message for workflow creators.
 - A business administrator for the client will be able to provide a custom message to users that are creating a workflow based on the requirement of the business, these custom messages can be configured on the following steps within the workflow creation process:
 - On Document Upload.
 - On Adding a Recipient.
 - On Applying fields to a Document.
 - On the Settings page of the Workflow.





- Improved functionality will not be available to users on a Portfolio level (these additional options are now available from the 3 dots under the actions options).
 - Allow a user to add a document to an existing Portfolio.
 - Once a portfolio is released, at any time a new document can be added to the portfolio and a workflow can be added to the uploaded document.
 - Add portfolio-level reminders.
 - Users can now reminder a user on a Portfolio level as well as on a document level.
 - Allow for sharing a portfolio from Blazor.
 - Users can now share a Portfolio with other users.

Home / Your portfolios- Portfolios that you have created.

Search

ID	Portfolio name	Total documents	Documents in progress	Status	Actions
> 3273	AAA - DEMO - NEW FIELDS - Demo Agreement	3	0	Completed	
> 3267	AAA - DEMO - NEW FIELDS - Demo Agreement	3	0	Pending release	Add document to portfolio Send reminder Delete Portfolio Shares Cancel
> 3265	AAA - DEMO - NEW FIELDS - Demo Agreement	1	0	Pending release	
> 3264	Employee Take on Form	2	0	Completed	
> 3262	Employee Take on Form	2	0	Completed	
> 3259	AAA - DEMO - NEW FIELDS - Demo Agreement	2	2	In progress	
> 3143	AAA - DEMO - NEW FIELDS - Demo Agreement	1	1	In progress	
> 3141	AAA - DEMO - NEW FIELDS - Demo Agreement	1	1	In progress	

Rows per page: 10 1-10 of 10 < >

Portfolio

Portfolios and the documents within them can be shared with individuals or groups, both inside and outside your organisation. Depending on the assigned access level, recipients may only view documents (Viewer), manage documents and workflows (Contributor), or have complete control over the Portfolio (Owner). Portfolio-level sharing takes precedence over document-level permissions, meaning it will override any existing document access rights for that user or group.

Share Scope

Select Scope

Select scope

Choose who to share with

Select Entity

Choose scope first

Select a scope to continue

Select Access Level

Choose entity first

Set permission level

☒ Receive notifications for this portfolio.
When selected, you'll receive email and system notifications about this portfolio and any changes to the status of its documents.

Share

- Allow editing a portfolio from the portfolio view.
 - When a Portfolio is in a pending release state (Draft) the user will now be able to edit the workflow similar to a document that is setting in Drafts, by clicking on the Edit document flow option, the user will be routed to the workflow engine and the user will be able to continue with the workflow preparation.
 - The user will now no longer have to go to the Document section of the workspace to find that document that is currently in a Pending Release / Draft Status.

Home / Your portfolios- Portfolios that you have created.

Search

ID	Portfolio name	Total documents	Documents in progress	Status	Actions
> 8720	AAA - DEMO - NEW FIELDS - Demo Agreement	1	0	Pending release	<div></div> <div></div> <div></div>
> 8719	AAA - DEMO - NEW FIELDS - Demo Agreement	3	0		<div></div> <div></div> <div></div>
> 8692	هذه وثيقة اختبار	2	0		<div></div> <div></div> <div></div>
> 8596	Register SignFlow - ADM	1	1		<div></div> <div></div> <div></div>
> 8549	SIGNIFLOW - AUTO TAGGING - MASTER TE...	1	1		<div></div> <div></div> <div></div>
> 8547	SIGNIFLOW - AUTO TAGGING - MASTER TE...	1	1	In progress	<div></div> <div></div> <div></div>
> 8545	SIGNIFLOW - AUTO TAGGING - MASTER TE...	1	1	In progress	<div></div> <div></div> <div></div>
> 8457	AAA - DEMO - NEW FIELDS - Demo Agreement	1	0	Pending release	<div></div> <div></div> <div></div>

Rows per page:

10

1-10 of 170

<<

<

>

>>

- Add portfolio-name confirmation.
 - The business administrator of the client can enable that a message pops up after the document is uploading. Asking the user to confirm the name of the portfolio.

Confirm portfolio name on upload

Workflow Originator Released Email Notification

Notify originator when document is viewed

Portfolio Name Configuration:

Your Portfolio has been successfully uploaded as the below, would you like to keep the name as it has been uploaded or would you like to edit the name to something else?

AAA - DEMO - NEW FIELDS - Demo Agreement

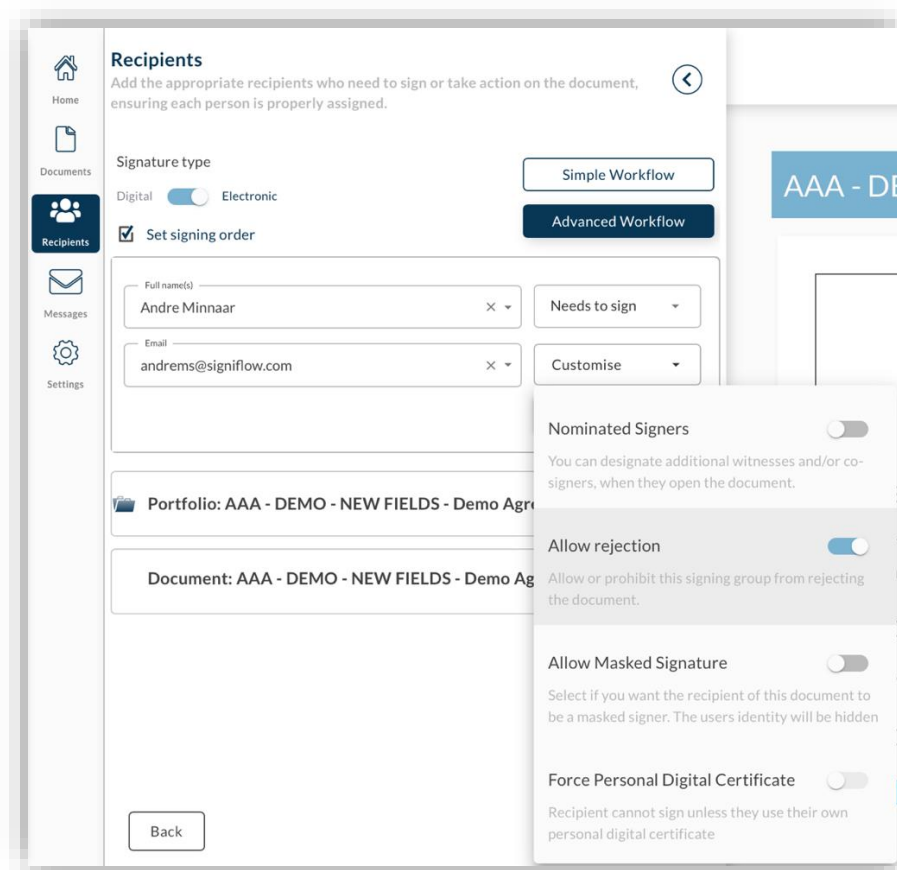
Confirm

- Add an initials-only signing flow.
 - A new functionality has been added where a user can be added as an Initial Only function, if this is selected then the only fields available will be an initial field.

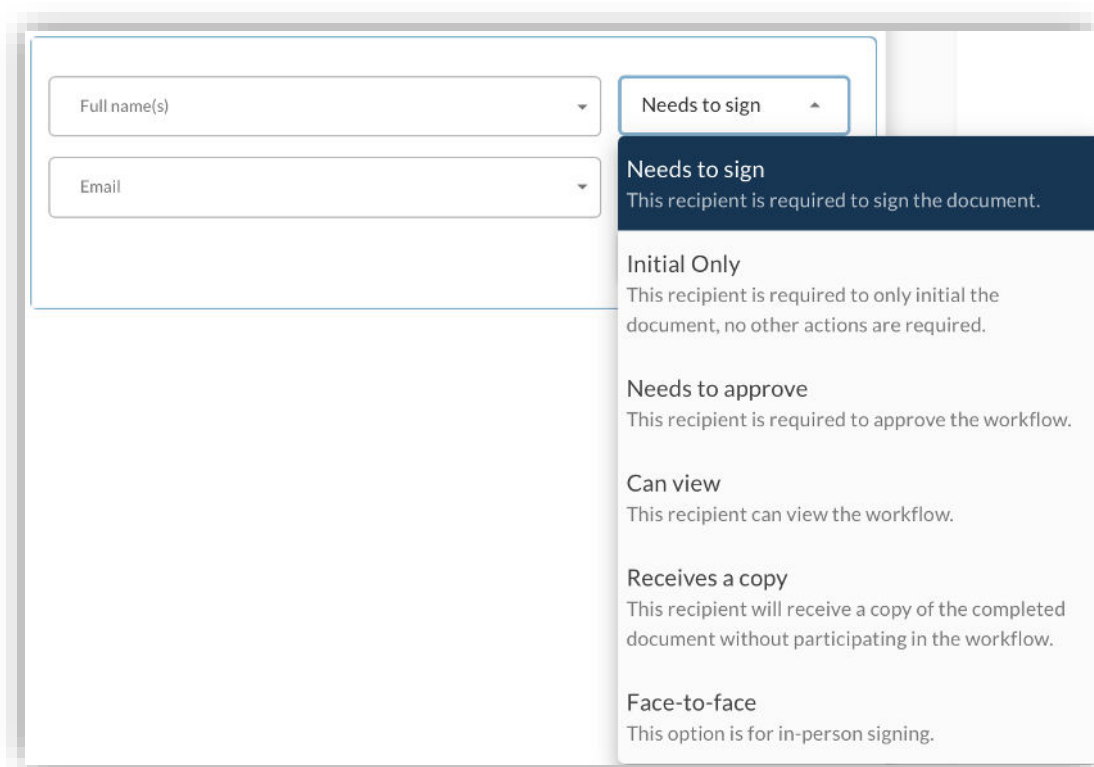
The screenshot shows a web interface for configuring a signing flow. On the left, there are two input fields: 'Full name(s)' and 'Email'. To the right of these fields is a dropdown menu currently set to 'Needs to sign'. A dark blue dropdown menu is open, displaying the following options:

- Needs to sign**
This recipient is required to sign the document.
- Initial Only**
This recipient is required to only initial the document, no other actions are required.
- Needs to approve**
This recipient is required to approve the workflow.
- Can view**
This recipient can view the workflow.
- Receives a copy**
This recipient will receive a copy of the completed document without participating in the workflow.
- Face-to-face**
This option is for in-person signing.

- Ability to define if a user can reject a document or not, based on a business requirement.
 - The Reject button will not be available to a user if this setting is enabled.



- Reordered the action required functionality available to the user, moving the less used functionality to lower down.



- Add SMS as a workflow link delivery method (in addition to email).
 - If a business profile has a SMS account can send a workflow link to a user via one of the following options:

- Email (Default option).
- SMS / Text Message.
- Combination of Email and SMS / Text Message.

Options
Tailor your document settings to meet your workflow needs with customisable options.

▼ **Delivery Methods**
Choose the delivery method to use when sending out the notification to recipients.

Notification Delivery Method

Email (Default)
Notifications will be sent to the recipient's email address.

SMS/Text Message
Notifications will be sent to the recipient's mobile number.

Email & SMS/Text Message
Notifications will be sent to both the recipient's email and mobile number.

☐ Include All Documents in Portfolio

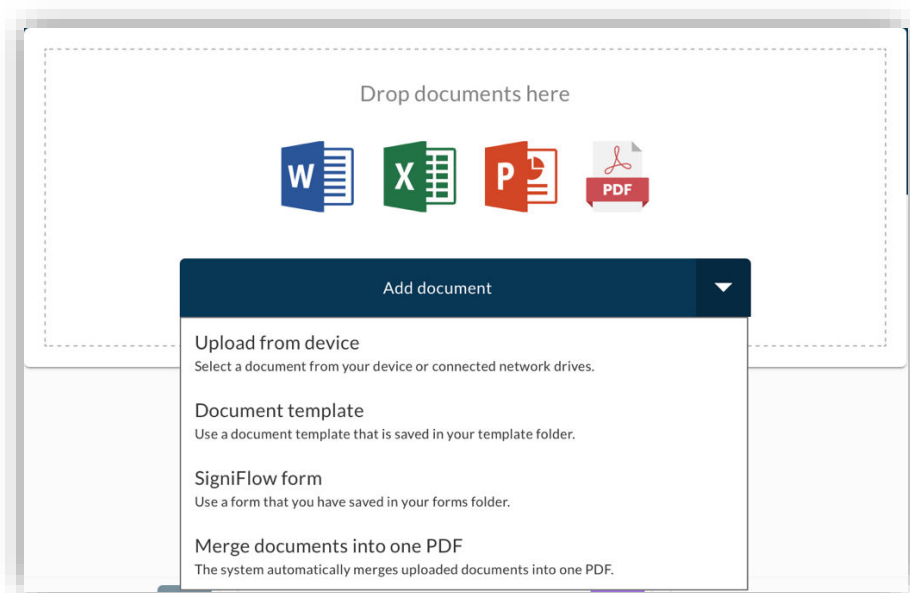
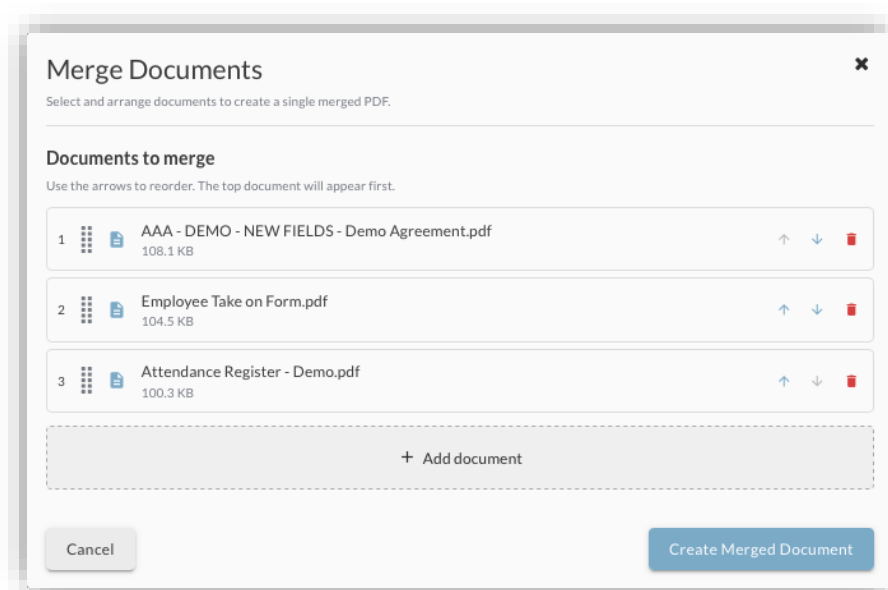
- Allow users to merge multiple documents into one PDF on Blazor.
 - The business administrators of the client, can decide if they want to allow a user to have the ability to have both separate document workflows (default functionality) or if they want to enable the merged document workflow, if enabled the functionality will be available from the add document drop down.

Document merge settings

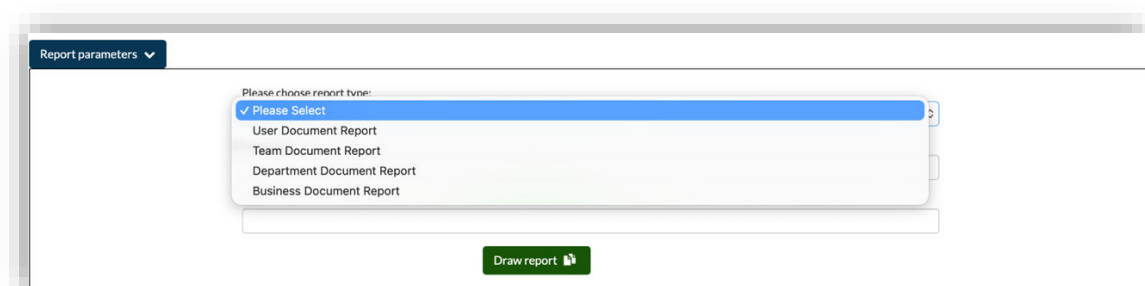
i Allow merging documents into single PDF.

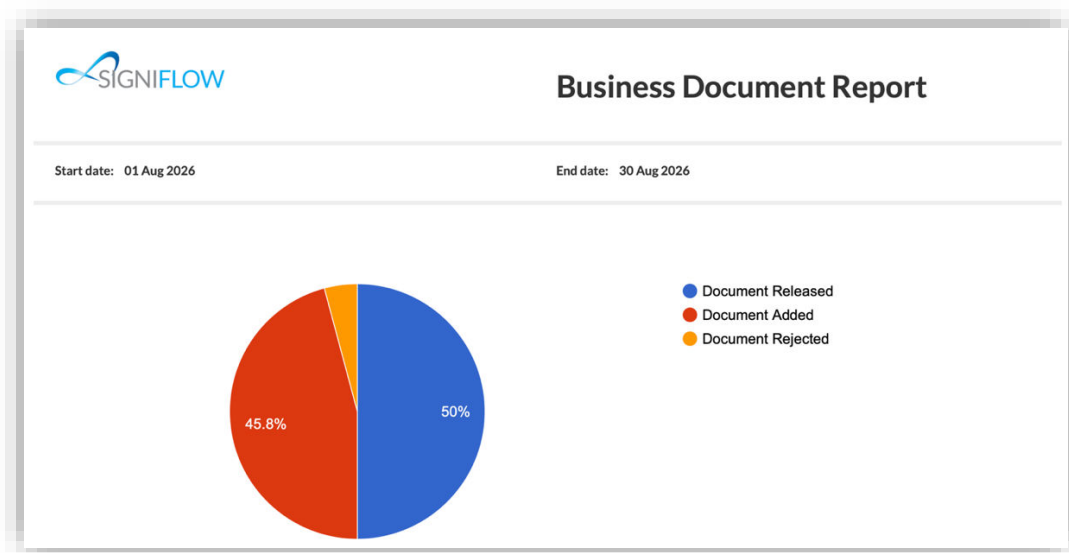
☐

- If the Merged Document workflow option is selected, it is important to note that all uploaded documents will be merged into one PDF document, these documents can not be separated after they have been signed.
 - Users will be able to select multiple documents to upload.
 - Users will be able to reorder the documents once they are uploaded.
 - Once documents have been uploaded the user that is creating the workflow will be able to add additional documents to the workflow.

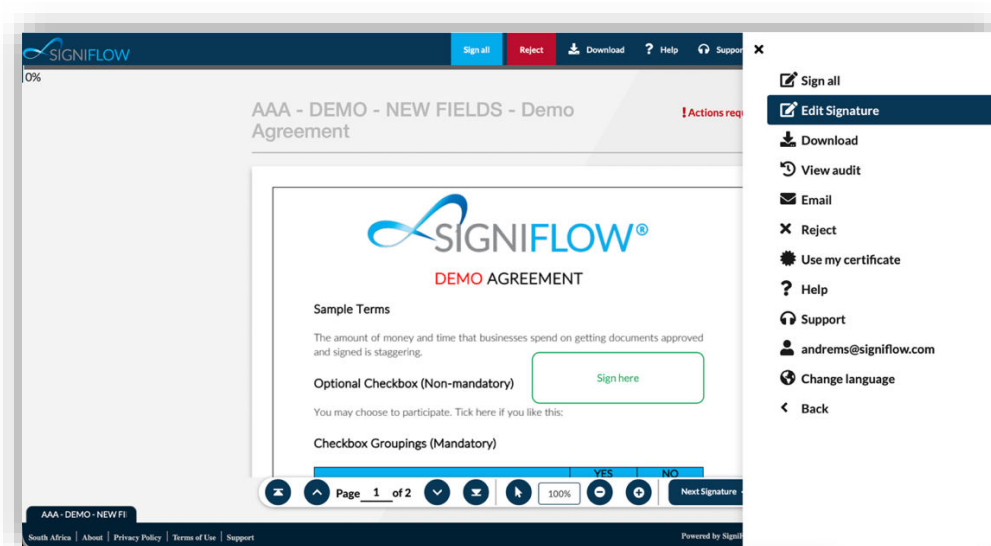


- Add a New User Business Document Report.
 - New report option provided where an Administrator can draw a report based on the business, the report will include the following, for the date selection:
 - Overview of all document status.
 - Usage on the business for:
 - Users.
 - Teams.
 - Departments.





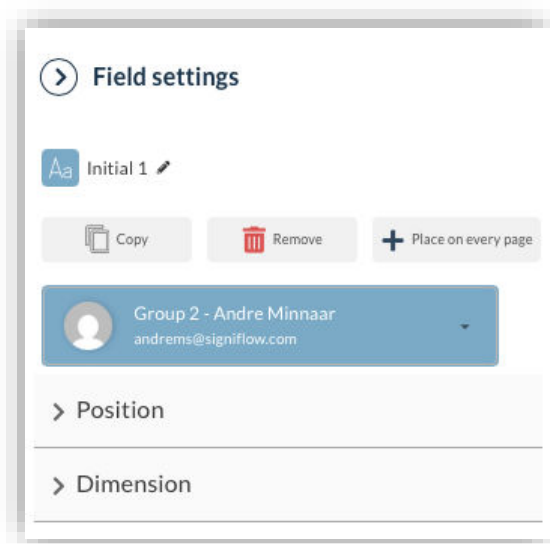
- Allow editing signatures in EasiSign.
 - During the signing of a document, a user will be able to click on the burger menu to change the signature image that is placed on the document, this will be dependant on the EasiSign setting setting that are applied to the business profile by the business administrator's of the system.



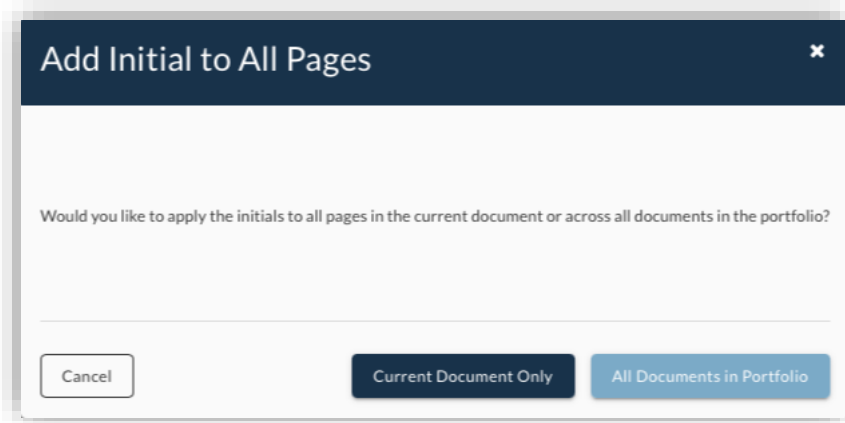
- Add page-break fields to Form Builder.



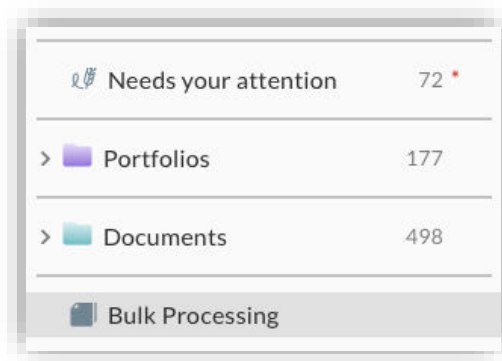
- Improve the experience of adding initial fields to all document pages in Prepper.



- Users will now be able to decide if the initials are placed manually on the document or they will be able to place it automatically on every page, on either a document or portfolio level.
 - The user will be able to select the required placement of the initials on the document by clicking on the Place on every page option, and they will be present with the below screen



- Add bulk/batched document-field actions.



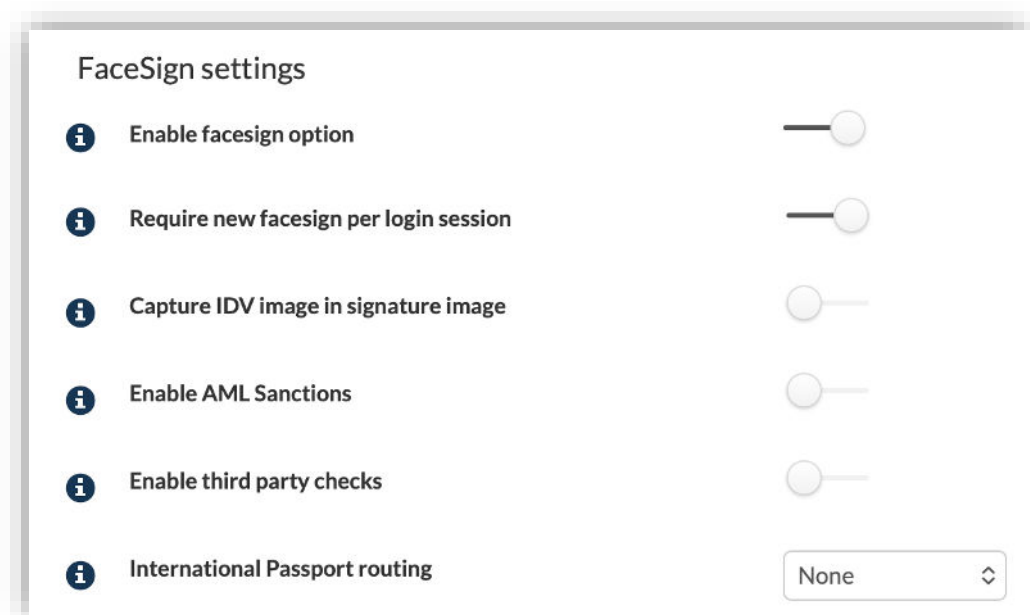
- When a field name has been changed under the Fields setting blade, the name of the field will then present on the document in DocPrepper, for the user that is creating the workflow.

The screenshot shows a document form with the following sections:

- Optional Checkbox (Non-mandatory)**: A text prompt "You may choose to participate. Tick here if you like this:".
- Checkbox Groupings (Mandatory)**: A table with three rows and three columns. The first row has headers "YES" and "NO". The subsequent rows contain text about clauses being explained by a representative.
- Policy Choices (Mandatory)**: A text prompt "Please choose which policy you are interested in:" followed by two input fields labeled "Company Name" and "Registration Number", both marked with a red asterisk.

On the right, a "Field settings" sidebar is visible, showing a "Company Name" field with "Copy" and "Remove" buttons, a user profile for "Andre Minnaar", and expandable sections for "Position", "Dimension", and "Validation".

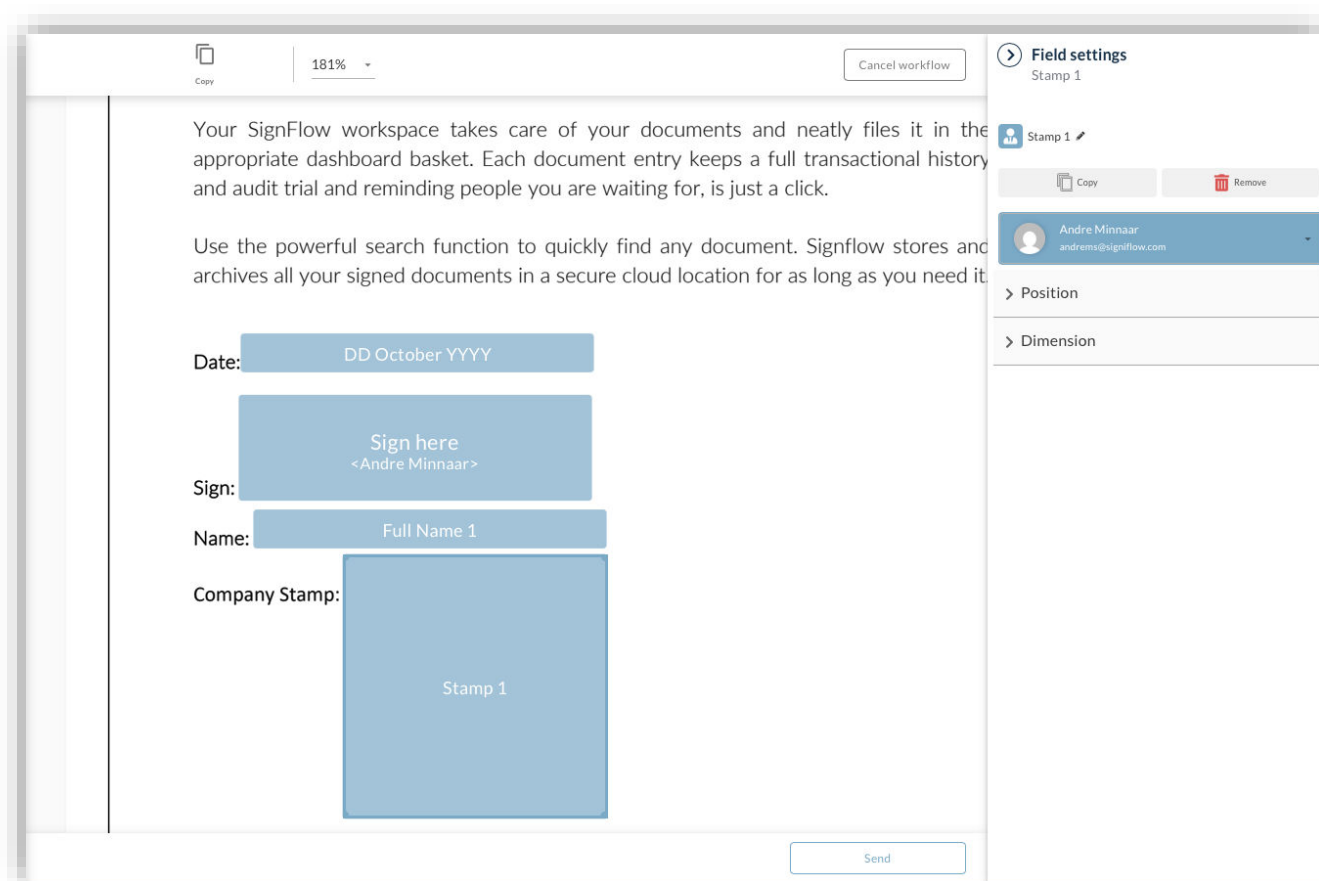
- Add eKYC, IDV, and AML integration capability.



FaceSign settings

- Enable facesign option** ☐
- Require new facesign per login session** ☐
- Capture IDV image in signature image** ☐
- Enable AML Sanctions** ☐
- Enable third party checks** ☐
- International Passport routing**

- The Field settings blade has been made calapsable, when a user minimises the blade it will remain in a calapsed state and will not pop out again until the user clicks on the blade.



Copy | 181% | Cancel workflow

Your SignFlow workspace takes care of your documents and neatly files it in the appropriate dashboard basket. Each document entry keeps a full transactional history and audit trail and reminding people you are waiting for, is just a click.

Use the powerful search function to quickly find any document. Signflow stores and archives all your signed documents in a secure cloud location for as long as you need it.

Date:

Sign:

Name:

Company Stamp:

Send

Field settings
Stamp 1

Stamp 1

Copy Remove

Andre Minnaar
andrem@signiflow.com

> Position

> Dimension

181% Cancel workflow

Your SignFlow workspace takes care of your documents and neatly files it in the appropriate dashboard basket. Each document entry keeps a full transactional history and audit trail and reminding people you are waiting for, is just a click.

Use the powerful search function to quickly find any document. Signflow stores and archives all your signed documents in a secure cloud location for as long as you need it.

Date:

Sign:

Name:

Company Stamp:

Field settings : Stamp 1

Send

- Improved Nominated Signers, when a user receives a document that requires them to nominate additional signers, the screen has been updated and made more user friendly.

Nominated Signer

×

The document owner requires you to nominate 1 additional signatories.

Search for User

👤

OR ENTER MANUALLY

First Name *

👤

Last Name *

Email Address *

Mobile Number

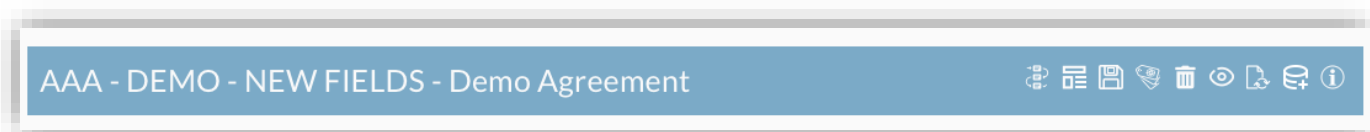
🇿🇦 +27

Required for OTP verification

Cancel

Add Signer

- Added a feature that if a user double clicks on the Scan for Auto Tagging on a document, the fields will only be applied once.
 - When the user clicks on the Scan for Auto tag Icon, the icon will temporarily become unavailable to ensure that duplicate scanning does not occur.



- Add an option to send an email when a portfolio is complete.
- Add advanced-electronic-signature changes to the audit trail.
- Add reject / cancel reasons to portfolio notifications and audit entries.



- Add FullWorkflow document-template support.

- Add configurable email-template behaviour.
- Add multi-branding support in EasiSign.
- Allow per-business email credential configuration.
- Make account lockout duration and login-attempt limits configurable.
- Add a stamp fields to auto-tagging.
 - Users will now be able to add a Stamp field via auto tagging using the tag /st#1/

The screenshot shows a document form with the following fields:

- Date:** /d#3/ DD October YYYY
- Sign:** /s#3/ Sign here <Andre Minnaar>
- Name:** /n#3#200#15/ Full name(s)
- Designation:** /dt#3/ Designation
- Company Stamp:** /st#3/ Stamp

- Add a designation field to auto-tagging.
 - Users will now be able to add a designation field via auto tagging using the tag /dt#1/

The screenshot shows a document form with the following fields:

- Date:** /d#3/ DD October YYYY
- Sign:** /s#3/ Sign here <Andre Minnaar>
- Name:** /n#3#200#15/ Full name(s)
- Designation:** /dt#3/ Designation
- Company Stamp:** /st#3/ Stamp

- Support auto-tagging for Face-to-Face checkbox groups.
- Allow a business to force usage of workflow templates.
- Add document signers and approvers dynamically to document reports.
- Update and rework Document barcodes and access control.
- Allow businesses to configure email templates.
- Add a combined GetAuditDocument PowerFlow API operation.
- Update SingPass integration to align with updated v5 API.

System Improvements:

- Updated the designs for FaceSign workflows.

- Updated the designs for eKYC workflows.

- Improve document upload, where on the document that has an issue on it is not uploaded and the rest of the documents are uploaded and the user is notified of the document that was not uploaded.
- Make sequential-release groups server-authoritative in DocPrepper.
- Move Blazor translations to key-value JSON.
- Upgrade Blazor to .NET 10 and remove Fluxor.
- Update translation handling and format.
- Improve Blazor startup caching and compression.
- Improve document zooming in new Prepper.
- Update UX for the "Needs Your Attention" basket.
- Improve sequential signing emails, reducing the number of emails notifications that are sent out when a user needs to action multiple documents in a single Portfolio.

Document Information

Forward-Looking Statements

This document may contain forward-looking statements based on management's current beliefs, assumptions, and available information. These statements involve substantial risks and uncertainties.

Forward-looking statements include all statements that are not historical facts and may be identified by terms such as "may," "will," "should," "expects," "plans," "anticipates," "could," "intends," "target," "projects," "contemplates," "believes," "estimates," "predicts," "potential," "continue," "forward projection," "around," "considered," or "conservative," or the negative of such terms or similar expressions.

Actual results may differ materially from those expressed or implied in such statements due to various risks and uncertainties.

Confidential Classification

All rights reserved, including partial reproduction, photomechanical duplication (including microcopy), and analysis by database or related equipment.

This document and the information contained herein are proprietary to SigniFlow. Any information gained through use, viewing, reading, or otherwise becoming aware of its contents must be treated as confidential. No person may disclose, publish, or use this confidential information for personal or third-party benefit, or create derivative works thereof, except for purposes agreed to in writing by SigniFlow.

Document Classification

This document is restricted to recipients to whom SigniFlow has distributed it.

Document Contact

support@signiflow.com

Released 2026 – SigniFlow updated branding to SigniFlow.